

# Chaparral High School

## *Vocal Music*



***2019-2020***  
**STUDENT & PARENT**  
***CHOIR HANDBOOK***

Rob Hodo, Director  
27215 Nicolas Road, Temecula, CA 92591  
(951) 695-4219 ext.279  
E-mail: [rhodo@tvusd.k12.ca.us](mailto:rhodo@tvusd.k12.ca.us)

**CHAPARRAL HIGH SCHOOL**

*Vocal Music*

*2016-2017*

**CHOIR HANDBOOK**

**TABLE OF CONTENTS**

**INTRODUCTION...PAGE 2**

**CLASSROOM/REHEARSAL EXPECTATIONS...PAGE 3**

**CLASSROOM BEHAVIOR MANAGEMENT PLAN...PAGE 4**

**TARDY POLICY...PAGE 4**

**ATTENDANCE/ABSENCE POLICY...PAGE 5**

**EXCUSED FROM ANOTHER CLASS...PAGE 5**

**GRADING PHILOSOPHY...PAGE 6**

**GRADING SYSTEM...PAGE 7**

**CHOIR APPAREL...PAGE 8**

**GENERAL COSTUME RULES...PAGE 8**

**EXPENSES AND CONTRIBUTIONS...PAGE 9**



**Dear CHS Choir Students and Parents:**

WELCOME BACK! I am excited to begin our new year together. There are many marvelous adventures awaiting us. I am thrilled that you have decided to be a part of Chaparral High School Vocal Music.

To our new freshmen, this is your invitation to jump right in and make your first year in high school a memorable one – get involved! Returning veterans need to share your experience, talent, maturity, and **POSITIVE ATTITUDE** to make this the best choir year ever.

I challenge you to become an active member of the most creative, talented, enthusiastic, caring, and hardworking organization at Chaparral High School. It will take time, effort, involvement, and energy, but the rewards for you..... and for all of us.....will be well worth it!

The bottom line is that **YOU WILL GET OUT OF IT WHAT YOU PUT INTO IT!** You can sit back and "watch the show," or you can help create something to be proud of.

So, welcome to CHS VOCAL MUSIC (Choir).

Rob Hodo, Director  
CHS Vocal Music

## CLASSROOM/REHEARSAL EXPECTATIONS

The following rules have been established to maintain an orderly classroom environment conducive to learning, appreciating, and performing music:

1. Students are expected to be in their seat with their music folders and pencils when the bell rings.
2. Students are expected to participate enthusiastically in all daily activities and not use illness as an excuse. If the student is well enough to be in school, then they are well enough to participate.
3. **NO CELL PHONES ARE TO BE USED DURING CLASSTIME!**
4. Students will **NOT EAT, DRINK or CHEW GUM** in the rehearsal room at any time, or bring any of these items into the room. Water bottles (With Water) are allowed.
5. Students will be attentive in class and refrain from talking or being otherwise disruptive.
6. Students are responsible for keeping any music that they are given in a folder, having it accessible during class, and putting it away at the end of the rehearsal.
7. Students are expected to show respect to staff, student leaders, and parent helpers; to take instruction gracefully (without creating a scene); and to refrain from using inappropriate language.
8. Students are expected to return all forms- field trip, fundraiser money, etc., in a timely fashion.
9. **It is the student's responsibility to stay informed of all rehearsals, events, and activities. Watch for emails and other postings on Mr. Hodo's teacher page.**
10. Students are expected to always keep choir apparel in appropriate bags, and hung in the wardrobe closet when not in use. These items must not be left lying around the choir room or stuffed in the trunk of your car. **All pieces of apparel must have the student's name on it!**
11. Students are expected to follow all CHS rules of behavior at all choir functions.

## **CLASSROOM BEHAVIOR MANAGEMENT PLAN**

Consequences for students having difficulty following Choir expectations and guidelines:

1. 1st occasion – Teacher reminds students of appropriate behavior.
2. 2<sup>nd</sup> occasion – Teacher/student conference during break or lunch
3. 3rd occasion – Teacher will contact parent/guardian via telephone or email to discuss the need for improved student
4. 4<sup>th</sup> occasion – Office referral and possible suspension

## **TARDY POLICY**

Students are expected to be in their assigned seat, with music folder and pencil, when the tardy bell rings. If a student is walking in the door as the bell is ringing, it will be recorded as a tardy. A tardy will may only be excused if the student brings a late pass signed by a staff member or administrator. Students arriving to class after 15 minutes will be marked absent, and lose participation points for the day. Absence and tardy consequences are outlined in the *Choir Point System* in the *Grading Policy* section.

## ATTENDANCE/ABSENCE POLICY

Every individual in a choir is important, and has an effect on the overall sound and balance of the choir. You are part of a team, and the team is counting on you to be there. For this reason, **attendance at every class, performance, and rehearsal is expected.**

**If you are going to miss a choir event, you must notify Mr. Hodo via email at least one week in advance.** Failure to notify Mr. Hodo of an absence in a timely manner will result in an *Unexcused Absence*, and will affect your grade in this class.

**Excused Absences** (must be approved prior to the absence):

1. Severe illness (please send note from doctor)
2. Death in the family
3. Wedding in the immediate family
4. Religious holiday
5. Special circumstances approved by the director

Points for an Excused Absence **may be** made up (at director's discretion) by doing **Extra Credit/Make-up** work (see Mr. Hodo for Extra Credit/Make-up Work Assignment).

**Examples of Unexcused Absences:** minor cold, sniffles, fatigue, birthday party, family made other plans, family vacation, didn't have a ride, couldn't find my choir outfit, dental or medical appointments, etc. **These are not excused, and will result in loss of points for that day or event, and can not be made up.**

**If you become ill the night before, or the day of a performance, you or your parent must notify Mr. Hodo by email or phone prior to the scheduled event.**

Parents - please keep a copy of the choir schedule in a prominent place, and refer to it when planning doctor and dental appointments and family events. We need every singer at each and every choir event. *Changes and additions to the schedule will be made as needed.*

## EXCUSED FROM ANOTHER CLASS?

If you have been officially excused from another class for any reason you should leave campus. **Do not come to the choir room** to hang out or study. **Parents - please do not excuse your son or daughter from a class because they didn't do their homework. They need to be in class!!!** The CHS VOCAL MUSIC Department supports academic and personal integrity, and will not foster tardy students, or class-skipping students that have not completed their homework.

## GRADING POLICY

All choral classes are performance/participation classes. Choral music is a group experience, and requires students to work together very precisely in areas such as rhythm, diction, pronunciation, and sometimes choreographed movement. Students will be expected to develop the personal skills necessary for achievement in the vocal arts: reading and memorizing music, aural recognition and sight-singing, music theory, rhythm, intonation and tone quality, music symbols and terminology, and understanding and discussing vocal arts using proper terminology. Student achievement may be evaluated in both written and practical format, parts testing, and group performance.

Students need to understand that they have made a commitment to be a part of a group, and their personal absences and achievement levels affect the quality of the group as a whole. *Nothing really makes up for missed class time – that is when the notes are learned, personal vocal skills are developed, and group ensemble skills are refined.* This grading system based on points earned is designed to reflect attendance, participation, scholarship, and citizenship.

**Example A:** A student possesses a beautiful voice, but because of poor attendance or poor citizenship, receives a low grade.

**Example B:** A student does not have the greatest voice, but rarely misses class, has a great attitude, works hard to improve musical skills, never misses a performance, and receives a high grade.

**Principle:** Effort and responsibility are valued more highly than vocal gifts alone

**Students showing a continual pattern of poor attendance, poor grades, lack of skill development, or poor citizenship may be dropped from the class, and will not be refunded choir contributions or apparel expenses.**

Receiving an "A" does not guarantee placement in the advanced choirs for the following year. Auditions take place during the Spring Semester. Students are evaluated for vocal, musical, and performance skills, but also for social and personal interaction skills that can affect group dynamics.

## **GRADING SYSTEM**

**Grades are based on a percentage of the total points for the semester:**

100-90%	A
89-80%	B
79-70%	C
69% and below	F

### **Four Categories**

#### **Daily Participation Points**

- 1 hour class = 10 points
- Tardy = -2 points

#### **Rehearsal Behavior Rubric**

- Brings a pencil and music binder every day
- Takes care of music
- Studies music carefully
- Pencils in all instructions given by the conductor
- Sits or stands correctly
- Holds music up
- Pays attention
- Follows the conductor closely
- Participates energetically
- Sits in assigned chair
- Stores all bags and books in the assigned spot
- Does not bring candy, gum, food, or drinks into the classroom
- Follows cell phone rules
- Avoids talking or disrupting teacher or other students
- Is friendly, kind and helpful
- Displays a positive attitude
- Takes instruction with grace
- Works well with others

#### **Concert and Rehearsal Attendance**

- Extra Rehearsals = 10 points
- Dress Rehearsals = 25 points
- Concerts = 65 points

#### **Tests**

- Parts Testing
- Classroom assignments
- Final

## **CHOIR APPAREL**

Each student is responsible for having an outfit for their performing group. Every student is required to wear their choir outfit at all concerts, festivals and competitions. A letter describing the outfit for each group will be sent home separately.

Choir outfits cannot be ordered until all money and payments are made. If you cannot afford the cost of the outfit, arrangements can be made if requested.

As part of the choir outfit, students are required to remove all nail polish, (Clear and French nails are acceptable) and all jewelry (Including: pierced earrings and pierced nose rings) prior to performances. Specific performance jewelry may be added to the performance outfit for a particular show. Hair and make-up guidelines will be explained in another communication. In general hair is to be out of the student's face.

## **GENERAL COSTUME RULES**

**Shoes:** approved shoes only – no open-toed sandals, flip-flops, boots, or tennis shoes in formal dress situations - no exceptions!

**Jewelry** - No watches, bracelets, necklaces, or multiple rings

**Jewelry - All:** Facial jewelry (tongue, lip, nose, or eyebrow jewelry, etc.) is discouraged. Tongue jewelry is a detriment to good pronunciation and vocal production, and is not to be worn in either rehearsal or performance.

**Hair - Women:** A uniform hair style will be selected for each performance situation (no colored clips, bows, or other individualized hair adornments).

**Hair & Nails - All:** Unusual hair coloring or style is detrimental to the team concept, and should be avoided. Nail color should be natural color or clear.

**Apparel:** All choir clothing items must be kept cleaned, pressed, stored in a garment bag, and hung in a closet when not in use.

**Identification:** All choir apparel must have the student's name clearly marked.

## PROGRAM COSTS

**Donations / Contributions:** TVUSD provides limited funding for CHS Vocal Music. In order to offer a Vocal Music program that your student deserves we need your help! To make it possible for our students to perform for our local community, travel, and compete we need your help to raise or donate the money needed to run the program. We rely on our group fundraisers and student contributions to help us accomplish all the great things that we do.

Some of the items needing funding include the following...

- Piano and other Musical accompaniment
- Choreography
- Performance Outfits
- Festival and Competition Fees
- Transportation to Choir events. Locally and out of town.
- Field Trips (Disneyland, Knott's Berry Farm etc.)
- Potential Choir Tour

In order for CHS Vocal Music to accomplish our goals it is necessary for each choir student to help raise funds through group fundraisers and donations. Fundraisers include donations from parents / family, businesses, and community clubs and organizations. We are open to new ideas on great fundraising ideas.

The cost break down of needed funds for each choir is on the next page. There is an additional cost for any potential choir tour of theme park activity.

Fundraising: Various fundraising opportunities are being planned to help us achieve our goals. If you would like to help with fundraising contact our Vocal Music PSG.

### MINIMUM AMOUNT NEEDED FOR 2019-2020 SCHOOL YEAR FOR EACH STUDENT

<b>Chamber Choir (Concert Choir)</b>	<b>\$250</b>
<b>Dynamics (Women's Ensemble)</b>	<b>\$250</b>
<b>Platinum FX (Show Choir)</b>	<b>\$500</b>

## PAYMENTS

### CASH OR CHECK to CHS Bookkeeper

**Please make checks payable to: CHS or Chaparral High School**

*(Put your name and which Choir on memo line)*

You may also pay directly to CHS Bookkeeper from the CHS web site

**\*\*Purchased items become the property of the individual student, and theirs to keep.**

**No Refunds:** Money raised for CHS CHOIRS will remain in the ABS Choir Acct. or CHS Vocal Music Acct. upon graduation or student leaves the program. Money is to be used for CHS Vocal Music needs.

**2019-2020 CHS VOCAL MUSIC  
APPROXIMATE COST BREAKDOWN  
*Per Student by Choir***

	<b>PFX</b>	<b>Chamber Choir</b>	<b>Dynamics</b>
Choreography	\$75	N/A	\$75
Accompanist	\$50	\$50	\$25
Performance Outfits	\$250	\$120	\$110
Competition Registrations	\$45	\$30	\$20
Transportation Costs	\$80	\$50	\$20
<b>Total Needed per student:</b>	<b>\$500</b>	<b>\$250</b>	<b>\$250</b>

*Additional Cost NOT included: Approximate Cost*

<i>Character Dance Shoes</i>	<i>\$35</i>	<i>N/A</i>	<i>\$35</i>
<i>Dance Tights</i>	<i>\$15</i>	<i>N/A</i>	<i>\$15</i>

***Payment Schedule if Needed***

<b>Aug./Sept. by 9/15</b>	\$125	\$62.50	\$62.50
<b>Oct. by 10/15</b>	\$125	\$62.50	\$62.50
<b>Nov. by 11/15</b>	\$125	\$62.50	\$62.50
<b>Dec. Final Payments by 12/15</b>	\$125	\$62.50	\$62.50

# *CHS CHOIR HANDBOOK*

## *ACKNOWLEDGMENT PAGE*

Parents and Students, sign this page to acknowledge that you have read and understand the contents of the handbook. You further acknowledge that you understand the policies and expectations set forth in the handbook. Return this form to Mr. Hodo by August 24th. If you have any questions, please contact Mr. Hodo preferably by email at [rhodo@tvusd.k12.ca.us](mailto:rhodo@tvusd.k12.ca.us). If you need to contact via phone, the number is (951) 695-4200 ext. 279.

I have read and understand the information contained in the Chaparral High School Choir Handbook. This handbook contains information regarding Mr. Hodo's classroom rules, grading policy, performance attire, calendar of events, and other important information.

\_\_\_\_\_  
Student Name (PRINT)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Parent/Guardian Name (Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
DATE

# CHS CHOIR STUDENT INFORMATION SHEET

Circle which Choir you currently are in: **CHAMBER CHOIR**    **SHOW CHOIR**    **MIXED CHOIR**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent(s) / Guardian(s) Name: \_\_\_\_\_

Other Guardian, if applicable \_\_\_\_\_

Student Home Address: \_\_\_\_\_

City: \_\_\_\_\_ ZIP: \_\_\_\_\_

Student EMAIL: \_\_\_\_\_

Parent EMAIL: \_\_\_\_\_

Additional EMAILS: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Student Cell Phone: \_\_\_\_\_

Additional Phone Numbers: \_\_\_\_\_

## STUDENT INFORMATION

Answer ALL of the following...

Previous Musical Experience (if any) \_\_\_\_\_

\_\_\_\_\_

What are you going to do to help our choir be the best it can be? \_\_\_\_\_

\_\_\_\_\_

What do you hope to learn from this experience in Choir? \_\_\_\_\_

\_\_\_\_\_

Hobbies/Interests/Favorite (Shows, Food, Music, etc.) \_\_\_\_\_

\_\_\_\_\_

What Sports or other after school activities are you involved with? \_\_\_\_\_

\_\_\_\_\_

# CHS CHOIR PARENT TIME AND TALENT SURVEY 2019 – 2020

Student Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Name 2: \_\_\_\_\_

Parent EMAIL: \_\_\_\_\_

Parent EMAIL 2: \_\_\_\_\_

Best Number to Call: \_\_\_\_\_

Best Number to Call: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Zip \_\_\_\_\_

Student's Class (Circle)     Chamber Choir (Concert Choir)     Platinum FX (Show Choir)

Dynamics (Women's Ensemble)

PLEASE MARK ALL AREAS IN WHICH YOU WOULD BE WILLING TO PARTICIPATE

Parent Help is vital to a successful Music program. Please consider helping in one or more areas.

- Chaparral HS Education Foundation Choir PSG "Helper"
  - Parent Organizer
  - Organizing / Coordinating Fundraisers
  - Donating Snack items to sell at Concerts
  - Uniform Fitting and Ordering
  - Sewing / Alterations (example: Hemming)
  - Chaperone Field Trips / Festivals
  - Concert Clean-Up
  - Ticket Sales at Concerts
  - Hospitality / Concessions at Concerts
  - Transportation
  - Making Phone Calls (Not everyone has email)
  - Publicity Off-Campus
  - Medical assistance on trips (LPN, RN, MD)
  - Soliciting Donations, grants, etc.
  - Banquet Coordinator
  - Dressing Room Monitor before concerts
  - Backstage supervision
  - Carpentry (Build Sets or other items needed for Show)
  - Truck / Van for moving equipment
  - Making Travel Plans (Travel Agent for possible Choir Trips)
  - Organizing Social / Recreational Events
  - Translator (Language: \_\_\_\_\_)
  - Other interests and skills that you would be able to help with: \_\_\_\_\_
-

# CHAPARRAL HIGH SCHOOL CHOIR CALENDAR 2016 – 2017

## *Tentative Choir Activities*

*The Fall, Holiday, Spring, and Variety Concert dates are set.*

*ALL OTHERS DATES AND TIMES SUBJECT TO CHANGE IF NEEDED.*

*Additional Performances and activities will be added as needed.*

*Updated Calendars will be given once activities are confirmed.*

<u>DATE</u>	<u>GROUP</u>	<u>EVENT</u>	<u>TIME</u>
August 25	All Choirs	Choir Parent Meeting	6:45 PM (PAC)
October	Chamber Choir	Sing at Homecoming	TBA
October 27 & 28	All Choirs	<b>Masquerade –Fall Concert</b>	7:00 PM (PAC)
December 8	All Choirs	<b>Holiday Concert</b>	7:00 PM (PAC)
February 24 & 25	PFX & Dynamics	<b>Host Competition at TVHS</b>	TBA
March 21	Chamber Choir	<b>SCVA Festival</b>	9:00 AM – 12:00 PM
April 26	All Choirs	<b>Spring Concert</b>	7:00 PM GYM
May 18 & 19	All Choirs	<b>Variety Show</b>	7:00 PM
May 23	All Choirs	Choir Awards Banquet	TBA
June 1	Chamber Choir	Graduation	TBA

### Other Events

Spring 2017	Show Choirs	Competitions – Dates to be confirmed	
Spring 2017	All Choirs	Forum Festival & Knotts	TBA
Spring 2017	All Choirs	Disneyland	TBA
Spring 2017	All Choirs	District Choral Festival	TBA
2016 – 2017	All Choirs	Various Community Performances	

### **Tentative Show Choir Competitions**

Feb. 3 – 4	Brea Olinda
Feb. 17 – 18	Bonita Vista
Mar. 10 – 11	Hart
Mar. 24 – 25	Katella
May 6	SCVA Show Choir