



# TVUSD Transition



## Mission of WorkAbility I "WAI"

WorkAbility I promotes the involvement of key stakeholders including students, families, educators, employers, and other agencies in the planning and implementing of an array of services that will assist in successful student transition to employment, lifelong learning, and quality of life.

## WorkAbility I Program Information



The WAI program assists all referred secondary students with IEPs in one of the following ways:

- Prescreening assessment (formal or informal career survey/interest inventory).
- Employment skills presentation/training.
- Counseling information for post-secondary education or training.
- Subsidized (WAI paid) employment placement and site support.
- Two-year follow-up after program exit.

## WorkAbility I Job Training Referral Process (age 16+)



- Student completes WAI referral packet, available from site Job Developer or special education staff, and obtains necessary parent permission.
- Student returns the completed packet, which includes photocopies of Social Security Card/Permanent Residence Card and photo identification, to the Job Developer .
- Upon receipt of the referral packet, the Job Developer meets with the student to discuss next steps in the employment process.
- Consideration for paid employment is not a guarantee, but a privilege.

## If considered for job placement, student:



- Must maintain excellent attendance, behavior, and classroom citizenship/achievement.
- If under age 18, must obtain a work permit from school.
- Must be able to work independently with supervision by an on-site manager and off-site support from Job Developer.\*
- Must take responsibility for transportation.
- Will work as scheduled and agreed upon by employer and Job Developer , per state and federal labor laws.
- Must notify the employer and Job Developer when he/she will be absent from work.
- Must notify Job Developer of any change of address or phone number.
- Is responsible for correctly completing and submitting time sheets to Job Developer and signing time card.
- Will be paid once a month for up to 100 hours of job training\*; check issued by Riverside County Superintendent of Schools.

*\*Exception for students enrolled in Life Skills programs.*

**If you have any questions, please contact the TVUSD WorkAbility I office at (951) 506-7070.**

**WorkAbility I is funded by a grant from the California Department of Education, Special Education Division.**

***WorkAbility I***  
**"Learn to Earn"**