



## **QUESTIONS TO EXPECT AT AN INTERVIEW**

Here are some routine questions you can expect to be asked during an interview. Study them and have someone review them with you.

### **1. Tell me about yourself?**

You don't need to give your life story. Let them know the grade you're in, how old you are, and any activities you're involved in. This is also the time to tell the interviewer your strengths: *"I am always on time, I enjoy helping others, and I have a strong work ethic."*

### **2. Why did you pick our company/ what do you think of our company?**

Make sure you have visited the company or looked it up on-line. Be able to say at least 2 things: *"I like the atmosphere here. The employees are always so nice and helpful, and I would like to be part of a team like that. I have also noticed that you are busy here and I like to keep busy."*

### **3. When can you work? How about weekends?**

Know your schedule. If you get out of school at 2:30, don't say you can be there at 3:00, say 3:30. Allow yourself time to get into uniform (if required) and get to your shift five minutes early. Always say you're willing to work every night, M – F and weekends, unless you have an activity or church. Don't put those on your application, tell them at the interview.

### **4. What do you want to do in the future?**

You don't need to go into great detail, but tell them something. Let them know if you're going to College or a Trade/ Vocational School. If you are going to school locally let the interviewer know that you plan on continuing to work there while going to school.

### **5. What are your hobbies/ what do you do in your spare time?**

If you belong to a club or are in a sport (either on or off campus) share what it is, and what your part is in it. Don't talk about hanging out with friends or going on my space. Talk about creative things you might enjoy, for example: working on the computer; drawing; writing; working on cars and so on.

### **6. Where have you worked?**

If you have never been employed, you have probably done work for someone or volunteered somewhere. Be sure to list those on your application and talk about it in your interview. The interviewer may not have your application in front of him/ her.

### **7. Do you have any questions for me?**

See the questions on the reverse side of this paper. Use at least 3 of these to show your interest and enthusiasm you have as a potential employee. **DO NOT ASK ABOUT SALARY, BENEFITS, OR DISCOUNTS.**



## QUESTIONS TO ASK AFTER AN INTERVIEW

The manager will expect you to ask some well-thought questions that show you're excited about working and that you paid attention during the interview. Review these questions and choose **3** from the following:

1. Would you describe a typical workday and the things I would be doing?
2. What duties are most important in this job?
3. Will I receive any training?
4. Who are the other people I will be working with and what do they do?
5. Can someone in this job be promoted? If so, to what position?
6. How will I get feedback on my job performance? Are there reviews?
7. Is there a dress code or required uniform for this job?
8. How many other applicants have applied for this job?
9. How many hours are in a shift?
10. How long do you think it will take until you make a decision? / How will I be notified if I get the job?

