

Special Education Site Interim Placements (SLP/RSP)

Two-Easy Steps



STEP 1 : SITE INTERIM PLACEMENTS

- SpEd Clerk emails the IEP to the Site.
- Site assigns a Case Carrier & a Gen Ed Teacher, secondary creates a schedule.
- Case Carrier fills out the Interim.
- Case Carrier calls parent.
- Case Carrier sends Interim to parent/guardian via email.

STEP 2: INTERIM COMPLETION

- Case Carrier uploads the Interim with signature into SEIS.
- Case carrier will send original copies to the D.O.
- Assigned ClassTeacher(s) will add student to their Google Classroom/Seesaw/Canvas and then contact the parent/guardian.
- Case Carrier will check with all service providers to ensure knowledge of the new student.



~ [Nutrition Link](#)

HOW DO I CONTACT SPED PERSONNEL?

Please utilize the district's [Let's Talk Platform](#) (on the TVUSD website) for any questions.

PLEASE BE ADVISED:



- Online Learning is currently mandated. This will require the use of a laptop, computer, or tablet (school site will provide further information).