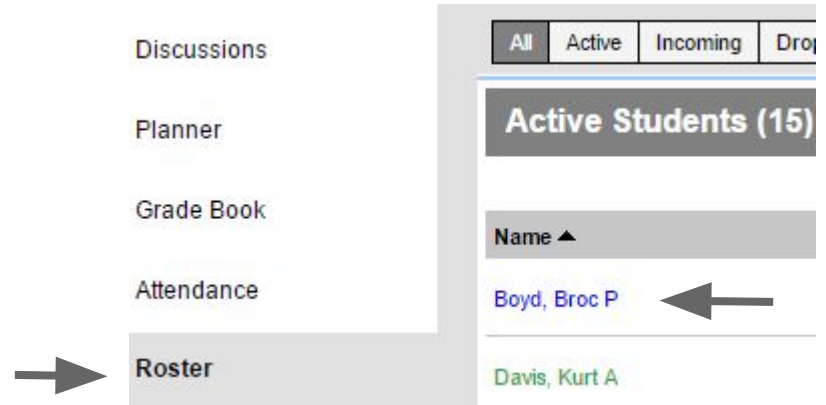


HOW TO LOCATE AN IEP ON INFINITE CAMPUS

HOW TO LOCATE AN IEP ON INFINITE CAMPUS

- 1) Go to your class roster and find the student with the SPED flag
- 2) Click on the student's name in blue. This will open up their summary profile



HOW TO LOCATE AN IEP ON INFINITE CAMPUS

3) Click on Student Details --- [To Student Information](#) (in blue) This will take you to the Index section in IC

4) Expand the Student information tab.

- Locate the Special Education tab
- Click on General under the SPED tab

Student Details - [To Student Information](#)

Gender:	M
Birth Date:	03/09/2001
Student Number:	1000044107
Nickname:	
Grade:	10
Enrollment:	16-17 Great Oak High School

Contact Information

The screenshot shows the Infinite Campus District Edition interface. At the top, there is a green header with the logo and the text "District Edition". Below the header, there are dropdown menus for "Year" (set to "16-17") and "School" (set to "Great Oak High School"). A navigation bar contains "Index", "Search", and a left-pointing arrow. Below this, the user's name "Jeffrey Anderson" is displayed. A dropdown menu is expanded, showing "Student Information" with sub-items: "General", "Academic Planning", "Program Participation", "PLP", "Response to Intervention" (with sub-items "General" and "Caseload"), "Special Ed" (with sub-items "General" and "Caseload"). A black arrow points to the "General" sub-item under "Special Ed".

HOW TO LOCATE AN IEP ON INFINITE CAMPUS

5 Click on Documents above the student's picture.
This takes you to the documents list.

6) Expand all the folders to get to the IEP
• Find the PDF under Uploaded forms

Grade: 10 #1000044107 DOB: 03/09/2001 Gender: M Counselor: Sypniewski, Richard

Summary Team Members Documents Contact Log

Person Summary Report Print Mailing Label Print Envelope

Person Information
PersonID
29975

Grade: 12 #1000054027 DOB: 04/13/1999 Gender: M Counselor:

Summary Team Members Documents Contact Log

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Documents List

- 2016-2017 (3)
 - Plans (2)
 - Skeletal IEP tracked in SEIS (09/01/2016-09/01/2017)
 - Skeletal IEP tracked in SEIS (04/20/2015-)
 - Uploaded Forms (1)
 - 2016-2017 IEP

HOW TO LOCATE AN IEP ON INFINITE CAMPUS

7) Click on the PDF this will open Document Details

Grade: 12 #1000054027 DOB: 04/13/1999 Gender: M Counselor:

Summary Team Members Documents Contact Log

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Documents List

- 2016-2017 (3)
 - Plans (2)
 - Skeletal IEP tracked in SEIS (09/01/2016-09/01/2017)
 - Skeletal IEP tracked in SEIS (04/20/2015-)
 - Uploaded Forms (1)
 - 2016-2017 IEP

8) Click on the link with the [student's name \(Blue\)](#)

Document Detail

Created Date: 08/18/2016 Created By: Anderson, Jeffrey

Last Modified Date: 08/18/2016 Modified By: Anderson, Jeffrey

Name: 2016-2017 IEP

URL: [\[REDACTED\]_2016-08-18-13-33-26.pdf](#)

Comments: