

Mr. Pepes
Communications
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Dear parents and students:

The curriculum for Communications is based upon the 6th, 7th and 8th grade Listening and Speaking standards for the Common Core State Standards. A copy of the standards is available at (<http://www.corestandards.org/ELA-Literacy/SL/introduction-for-6-12/>).

Students will also learn about the basic elements of all types of communication, small group collaboration, organization, use of visual aids, and delivery techniques. Students will be required to give presentations during the semester.

The ability to give an effective verbal presentation is a very important skill. The goal of this course is to provide each student the opportunity to learn and practice how to give strong, organized oral presentations as well as developing self-confidence and poise.

RULES

1. **BE ON TIME TO CLASS.** Students should be inside the class when the bell rings, with all necessary materials ready. Coming to class in a disruptive manner will not be tolerated.
2. **ALWAYS COME PREPARED TO CLASS.** You are required to bring all necessary items to class. This would include paper, pencils, your brain and any other required items.
3. **RESPECT THE CLASSROOM.** The following items are not allowed in class: cell phones, video games, music players, gum and food/drinks. If they are found they will be confiscated. Make sure to do all grooming including putting on cosmetics and fixing hair outside of the classroom. Throwing of objects, cussing and writing on desks or walls is not permitted.
4. **RESPECT OTHER STUDENTS AND THE TEACHER.** Raise your hand if you wish to speak. Be courteous to others, who are talking or presenting. Students may not use profanity or racial comments in the classroom. Listen and treat others as you wish to be treated.
5. **YOU ARE RESPONSIBLE FOR YOUR ACTIONS.** If you are absent or miss class it is your responsibility to see the teacher for assignments that were missed. All assignments are expected to be turned in the day after the student returns to class unless prior arrangements are made with the teacher.

CONSEQUENCES:

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|----------------------------------|--|
| 1st Violation: | Verbal Warning |
| 2nd Violation: | 50 Word letter |
| 3rd Violation: | 50 Word letter signed by parent |
| 4th Violation: | 50 Word letter signed by parent and call home |
| 5th Violation: | Referral to office |

Failure to bring in the 50 word letter the next day will lead to a referral. Usually the assistant principal will assign additional disciplinary measures. THE STUDENT IS STILL REQUIRED TO BRING IN THE 50 WORD LETTER. Letters are not necessarily the first consequence; referrals can be given in lieu of.

GRADING:

Partial credit will be given for late assignments (determined by the teacher) unless you were excused for a legitimate reason. Remember, grades are earned not given.

Grade Scale (As a 5 point Scale or Percentage):

- A = 5 = 100-90%
- B = 4 = 89-80%
- C = 3 = 79-70%
- D = 2 = 69-60%
- F = 1 = 59% or below

The grade breakdown is as follows for each weighted category:

Presentations	50%
Writing Projects	40%
Team Work/Participation	10%

MATERIALS

- Class Colored Folder (Provided by teacher)
- Paper
- Pencils (Mechanical is best)
- Colored Pencils or Skinny Markers
- Wet Naps or Tissue (There is no sink in this class)
- Access to a Phone/Tablet with Video (Not Required, but it might make life easier)
- Access to imovie or similar video editing program (Not Required, but it might make life easier)

I have read both sides of this document and understand it fully.

Student Name _____ Student Signature _____ Date _____

Parent Name _____ Parent Signature _____ Date _____

Email _____