



**Student Handbook**  
**An Element of the TVHS Comprehensive Safety Plan**  
**2022-2023**

**Overview**

This handbook will orient students to Temecula Valley High School, providing useful information about school life, including information about academics, extracurriculars, school resources, and community expectations.

*TVUSD Board Policy 0450* states that each school site will develop a comprehensive safety plan that should provide developed information about maintaining “a safe and orderly environment conducive to learning.” This handbook, including the opening sections on academics, athletics/activities, and attendance, outlines expectations, policies, and procedures that contribute to the orderly workings of the school as a shared learning environment. The final three sections in particular (Student Support Services, Student Health and Welfare, and Behavioral Expectations and Disciplinary Consequences) directly address elements of school safety, including TVHS’ strategies to maintain a high level of school safety and the procedures we follow to comply with board policies and other laws related to school safety. Sections of this document marked with asterisks (\*\*) are required elements of the comprehensive safety plan called for in Board Policy 0450.

**Temecula Valley High School**

*31555 Rancho Vista Road, Temecula, California 92592*

*phone: (951) 695-7300 fax: (951) 695-7143*

*web: <http://tvhs.tvusd.k12.ca.us>*

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## THE TVHS MISSION STATEMENT

We prepare our Golden Bears to thrive within and contribute to our community and our world. We do this by engaging and investing all students in challenging learning while supporting their needs.

### ***TVHS students are critical thinkers and problem solvers who:***

- Acquire and use information from a wide variety of sources.
- Acquire and utilize essential academic knowledge and skills.
- Manage their time and resources responsibly to achieve healthy, balanced and independent lives.
- Think creatively through inductive and deductive reasoning.
- Analyze, synthesize, and evaluate information and ideas.

### ***TVHS students are clear communicators who:***

- Read, write, listen and speak effectively.
- Communicate coherently in multiple disciplines.
- Use technology to enhance communication.

### ***TVHS students are effective collaborators who:***

- Demonstrate acceptable and appropriate social behavior.
- Participate appropriately in personal, academic, and career group settings.
- Understand and demonstrate respect for diverse opinions and cultures.
- Approach group decisions with self-discipline, honesty, and integrity.

### ***TVHS students are productive citizens who:***

- Practice environmental responsibility on and off campus.
- Understand the founding principles of a democratic society.
- Make positive contributions to their school and community.
- Demonstrate positive citizenship, including civic participation.
- Demonstrate a productive work ethic

# G

# O



## **B**rave

- *Doing the right thing*
- *Taking risks*
- *Stepping out of your comfort zone*
- *Standing for justice and goodness*
- *Admitting when you don't know something*

## **E**ngaged

- *Committed to learning*
- *Academically focused*
- *Participating in the classroom - asking questions*
- *Invested into campus life - a true Bear*
- *Involved in co and extracurricular activities*

## **A**ware

- *Know yourself; reflect on your values and perspective*
- *Seeking to understand others*
- *"Walking in someone else's' shoes"*
- *Following the Golden Rule*
- *Valuing diversity; respecting differences*

## **R**esilient

- *Overcoming obstacles and setbacks*
- *Embracing a growth mindset*
- *Admitting mistakes*
- *Extending grace*

## **S**ervice-Minded

- *Bettering the school and community*
- *"Going the extra mile"*
- *Helping others*
- *"We are better together"*

# TVHS Administrators' Pledge



We, the administrators of Temecula Valley High School, are committed to promoting a campus of compassion, empathy, and unity. In order to promote and foster this culture, we are committed to eliminating barriers for all students in academics, activities, arts, and athletics.

We understand that discrimination by race, ethnicity, gender, religious identity, socio-economic status, and sexual orientation (among other classes and groups) is a historical, and at times, is a current reality and one that our nation, state, and community, continues to feel its harmful effects.

We know that this reality impacts some students and leaves some feeling unsupported, lacking trust in authorities, and causes some students to feel unsafe. In response, the administration pledges to the following:

- Thoroughly and comprehensively address and investigate all allegations regarding racism, racist symbols, and discriminatory practices on campus and student use of social media, which impacts the school environment.
- Administer any and all consequences for such violations.
- Protect the witnesses of such incidences and those that are the victims of such practices.
- Provide victims with support and with as much information as to the results of the investigation and consequences as allowable within the education code.
- Administer appropriate consequences for perpetrators of racism.
- Provide cultural awareness to all students and remedial programs for offending students.

It is our sincere and lasting hope that by making this pledge that all of the student body would see this is a positive move forward in eliminating racism and discrimination among all our Golden Bears.

*Ray Johnson*  
Principal

Assistant Principals

*Maria Garza*

*Ross Goldman*

*John Harney*

*Jessica Macdonald*

## TVHS CONTACT INFORMATION: 951-695-7300

### Building One:

<b><u>Front Office – Bldg 1:</u></b>	<i>ext. 2100</i>	
<b><u>Attendance Office:</u></b>	<i>ext. 2174</i>	
To report an absence:	951-695-7315	
<b><u>Office of the Principal:</u></b>	<i>ext. 2101</i>	<i>Ray Johnson</i>
<b><u>Assistant Principal:</u></b>	<i>ext. 2134</i>	<i>Ross Goldman</i>
<b><u>Assistant Principal:</u></b>	<i>ext. 2105</i>	<i>Maria Garza</i>
<b><u>Assistant Principal:</u></b>	<i>ext. 2105</i>	<i>Jessica Macdonald</i>
<b><u>Assistant Principal/Athletic Dir.:</u></b>	<i>ext. 2116</i>	<i>John Harney</i>
<b><u>PBIS/Behavior Support TOSA:</u></b>	<i>ext. 2185</i>	<i>Veronica Kubes</i>
<b><u>Campus Supervision:</u></b>	<i>ext. 2141</i>	<i>Alex Lizola</i>
<b><u>Health Office – Bldg 1:</u></b>	<i>ext. 2111</i>	

### Building Two:

<b><u>Activities Office:</u></b>	<i>ext. 2178</i>	<i>Eric Burlingham, Activities Director</i>
<b><u>Athletics Office:</u></b>	<i>ext. 2116</i>	<i>John Harney, Athletics Director/AP</i>
<b><u>Athletics/Activities Secretary:</u></b>	<i>ext. 2116</i>	<i>Heather LaPierre</i>
<b><u>Library:</u></b>	<i>ext. 2126</i>	<i>Ana Paz</i>

### Building Four:

<b><u>Counseling Secretary:</u></b>	<i>ext. 3103</i>	<i>Rosemary Sanchez</i>
<b><u>Counseling Clerk:</u></b>	<i>ext. 2152</i>	<i>Holly Cox</i>
<b><u>Registrar:</u></b>	<i>ext. 2153</i>	<i>Heather Ahlberg</i>
<b><u>Bookkeeper:</u></b>	<i>ext. 2147</i>	<i>Connie Horine</i>
<b><u>College &amp; Career Center:</u></b>	<i>ext. 2150</i>	<i>Rachel Abeltgas (Tagalog speaker)</i>
	<i>ext. 2149</i>	<i>Xochitl Aispuro (Spanish speaker)</i>

#### **COUNSELORS:**

<i>Ellen Martinez (A-C)</i>	<i>ext. 2155</i>
<i>Kaleen Clinton (C-G)</i>	<i>ext. 2156</i>
<i>Chris Gadsden ()</i>	<i>ext. 2154</i>
<i>Matt Warren ()</i>	<i>ext. 2180</i>
<i>Alexandra Winkler ()</i>	<i>ext. 2113</i>
<i>Katherine Lopez Favela (Targeted Intervention)</i>	<i>ext. 2156</i>
<i>Karen Villavicencio (AVID, Z)</i>	<i>ext. 2157</i>

To reach teachers: Call 951-695-7300 and dial 1 to reach the faculty directory.



## Temecula Valley High School Bell Schedule 2022-2023

Wednesday Early Dismissal		Regular Schedule M,T,Th,F		Modified Day - Final Exams	
				<b>Day 1</b>	
Period 1	8:30 - 9:15	Period 1	8:30 - 9:22	Period 1	8:30 - 10:00
Period 2	9:21 - 10:11	Period 2	9:28 - 10:20	Period 3	10:06 - 11:36
Break	10:11 - 10:21	Break	10:20 - 10:28	Break	11:36 - 11:46
Period 3	10:27 - 11:12	Period 3	10:34 - 11:26	Period 5	11:52 - 1:22
Period 4	11:18 - 12:03	Period 4	11:32 - 12:29	<b>Day 2</b>	
Lunch	12:03 - 12:33	Lunch	12:29 - 12:59	Period 2	8:30 - 10:00
Period 5	12:39 - 1:24	Period 5	1:05 - 1:57	Period 4	10:06 - 11:36
Period 6	1:30 - 2:15	Advisement*	2:03 - 2:32	Break	11:36 - 11:46
		Period 6	2:38 - 3:30	Period 6	11:52 - 1:22

Minimum Day		Assembly Schedule		M,T, Th, F w/out Advisement	
Period 1	8:30 - 9:11	Period 1	8:30 - 9:17	Period 1	8:30 - 9:28
Period 2	9:17 - 9:58	Period 2	9:23 - 10:10	Period 2	9:34 - 10:32
Period 3	10:04 - 10:45	Break	10:10 - 10:20	Break	10:32 - 10:41
Break	10:45 - 10:55	Period 3	10:26 - 11:13	Period 3	10:47 - 11:45
Period 4	11:01 - 11:42	Period 4	1:19 - 12:06	Period 4	11:51 - 12:49
Period 5	11:48 - 12:29	Assembly	12:06 - 1:11	Lunch	12:49 - 1:22
Period 6	11:35 - 1:16	Lunch	1:11 - 1:44	Period 5	1:28 - 2:26
		Period 5	1:50 - 2:37	Period 6	2:32 - 3:30
		Period 6	2:43 - 3:30		

\*Attendance for Period 5 and Advisement are linked

Please note: The Wednesday Early Dismissal and the Regular Schedule Monday - Friday are the schedules that are followed normally.

## ACADEMICS

### HIGH SCHOOL GRADUATION REQUIREMENTS & COLLEGE ENTRANCE REQUIREMENTS

**TVUSD Graduation Requirements**

**CA State University & UC California  
Minimum Admission Requirement**

Subject Area	Credits	Entrance Requirements	Years/Semesters
ENGLISH	40	ENGLISH	4 Years
WORLD HISTORY	10	GEOGRAPHY	2 Years Including 1 year of world history, cultures & geography; 1 year U.S. History or 1 semester of U.S. History & 1 semester of American Government
U.S. HISTORY	10	WORLD HISTORY	
GOVERNMENT	5	U.S. HISTORY  GOVERNMENT	
ECONOMICS	5	Meets CSU/UC Elective	1 Semester
MATHEMATICS To Include Algebra	30	MATHEMATICS Math must include Algebra 1, Geometry, Algebra 2	3 Years (4 Years Recommended )
PHYSICAL EDUCATION	20		
SCIENCE: Physical	10	SCIENCE Lab Science in at least two of these three disciplines: Biology, Chemistry, Physics	2 Years of Laboratory Science (3 Years Recommended)
Life	10		
FINE ARTS Choose courses from the Performing Arts Department, Visual Arts Dept., or World Language Dept.	10	VISUAL & PERFORMING ARTS Art, dance, music drama/theater and visual arts - refer to the UC a-g list.	1 Year-Long Course
ELECTIVES	70	ELECTIVES Additional College Prep Courses	1 Year
TOTAL CREDITS REQUIRED FOR GRADUATION	220		



## **Graduation Policy**

High school graduation ceremonies will be held to recognize those students who have successfully completed the required courses of study and fulfilled 40 hours of community service and. Students who are course or credit deficient or who have not met community service hour requirements may not participate in the graduation ceremony. It is the student's responsibility to ensure that all requirements have been met.

## **California College Admission Requirements**

Selecting courses that are a path toward your future goals is important. For example, colleges have specific entrance requirements. Some careers available immediately after high school graduation may require coursework, too. Consult with parents, counselors, and teachers, so you can make your final choices thoughtfully.

### ***Required Coursework for the UC and CSU University Systems***

*Note: By state constitution CSU accepts the top 33% and UC accepts the top 12.5% of high school graduates based on admission test scores and GPA.*

Social Science	2 Years including World History, U.S. History, and Government
English	4 years of college preparatory English –composition and literature
Math	3 years (4 years highly recommended) Math topics must include Algebra 1, Geometry, Algebra 2
Science	2 Years of Lab Science to include Biology and Chemistry or Physics
World Language	2 years of the same language (3 years or more recommended)
Visual and Performing Arts	1 year of acceptable VAPA course where “A” is a prerequisite to “B”. Additional college prep electives required (See A-G list)

## **School Day Requirement**

Seniors can take early release or late start both semesters during their senior year, provided they have enough credits to graduate, and other measures that identify College/Career readiness as indicated by any of the following: CAASPP scores; CTE capstone completion; A-G completion, and more.

Students enrolled in asynchronous courses (no more than two) can have a “no class” period for each course they are enrolled in asynchronously. Students in two asynchronous courses must be enrolled in at least four on-campus courses.

## UC and California State University Approved Preparatory Courses

### *History/Social Science (A)*

U.S. History  
Government  
World History  
AP Economics  
AP Government  
AP European History  
AP Human Geography  
AP U.S. History

### *Laboratory Science (D)*

Biology  
Chemistry  
Human Anatomy/Physiology  
AP Biology  
AP Chemistry  
AP Physics  
AP Environmental Science

### *English (B)*

English 9, 10, 11 & 12  
Expository Writing (ERWC)  
AP English Language  
AP English Literature  
AP Seminar

### *Mathematics (C)*

Algebra 1  
Geometry  
Algebra 2  
Integrated Math 1 & 2  
Modern Math  
Pre-Calculus  
AP Calculus  
AP Probability & Statistics  
Linear Algebra  
Calculus D

### *World Language (E)*

Spanish 1, 2, 3  
American Sign Lang. 1, 2, 3 & 4  
Spanish Speakers 2  
AP Spanish Language  
AP Spanish Literature

### *Visual Performing Arts (F)*

Intro to Art  
Drawing & Painting  
Ceramics  
Drama  
Jazz Ensemble  
Dance Fine Arts  
Guitar  
AP Studio Arts  
Music 101/Music 106

**Elective Courses (G) are included in the above lists and can change each year. Please check with your counselor for complete details.**

## Academic Honors

### **California Scholarship Federation**

A student who becomes a CSF (California Scholarship Federation) Sealbearer is able to apply for scholarships, graduate with honors, receive a gold seal on his/her diploma and transcript, and receive a CSF pin and certificate. It is the highest academic honor a student can receive in high school. To be a CSF Sealbearer, a student needs to be a member 4 of the last 6 semesters of high school. (Freshman year does not count and 1 of the 4 semesters must be during your senior year.)

### **Golden Robe Honors - TVHS Golden Graduates Circle**

Graduates who meet the requirements listed below are eligible to wear a gold robe during graduation:

- End first semester of Senior year with a 4.0 or better cumulative GPA
- Enrolled in four years of mathematics
- Score a 3 or better in ALL CAASPP assessments (English/Math/Science)

### **Graduation Honor Society**

*Magna Cum Laude* is an honor society that celebrates the top 5% of all the Graduates.

### **National Honor Society**

The National Honor Society selects students for membership who demonstrate excellence in scholarship, service, leadership, and character. The National Honor Society not only acknowledges students for their accomplishments but also challenges them to further develop through involvement in school activities and service to the community. A minimum of thirty service hours are required each year for members to remain in active status. Students must attain at least a 3.6 GPA to apply. Once they are members of our local school chapter, students must maintain a 3.6 GPA. or their membership will be subject to review. A panel of NHS advisors and teachers review applications and determine the selection of students.

### **Principal's Honor Roll**

➤ **Distinguished Honor Roll**      4.0 and above (Based on Cumulative GPA)

## **Grades and Transcripts**

### **Checking Grades Online**

Students and parents can view password-protected grades online. They can be accessed from a link on our school's home page.

### **Calculating Grade Point Average**

High schools update the transcript of every student each semester. Included on this transcript are courses completed with grades and credits earned, and the current grade point average.

- a. Total GPA includes all subjects 9-12.
- b. Academic GPA includes all subjects 9-12, excluding physical education and AFJROTC.
- c. 10-12 GPA is the California State University GPA and includes all courses in grades ten through twelve except physical education and AFJROTC.

To calculate your GPA, take your total grade points and then divide by the number of classes. Temecula Valley High School encourages students to take demanding advanced academic courses in high school. The grades earned in courses that are certified by the high school as Advanced Placement (AP) level courses will be given extra weight in computing GPA. Grades will be counted as follows: A = 5, B = 4, C = 3. Dual Enrollment courses have a weighted GPA. Depending on the Dual Enrollment course, students can earn 3-5 college units for each course and 10-15 high school credits. Please see your counselor for more information.

### **Transcripts**

The Registrar's Office in Building 4 keeps students' transcripts, showing all grades and credits. A student may request a copy of his/her transcript by completing the appropriate form, also in the registrar's Office. The first official transcript will be sent at no charge. Each additional copy will be sent for a processing fee of \$5.00. Former students may also request transcripts for a fee of \$5.00. Please note: Following graduation no transcript will be issued if there are any unpaid high school debts.

*Online Resource for Transcripts at Docufide (link on the school and District's web-site).*  
<<http://tvhs.tvusd.k12.ca.us/transcripts.htm>>

## **Coursework: Problem-Solving**

### **Repeating Courses**

The student may repeat a course to improve a grade, but **units of credit will not be awarded in repeated courses** if the class was successfully completed the first time, or unless it is so stated in the course description. Students interested in raising a previously earned grade should check with the counselor before repeating a course. The previous grade will still appear on the transcript.

### **Class Changes**

A student may change classes within the first **10 days** of the first semester for the following reasons only:

- Failed prerequisite course*
- Previously failed class with current teacher*
- Needs a graduation requirement*
- Academic misplacement (approved by administration)*
- Failed the course with the same teacher a previous semester*

After the 10 day period, students may not change classes. Please select your courses carefully. We will work very hard to provide you with the support to be successful in every class.

If there is an extreme or unusual circumstance past the 10 day period, a meeting with the student, teacher, parent, counselor and an administrator must take place prior to a change (no exceptions).

### **Class Leveling**

The master schedule assigns a maximum number of students for each class. Class numbers are assigned to accommodate both facility and learning conditions. Class size is one factor in creating a positive, functional learning environment. Students may be switched from their existing class in order to balance class size. Students who can make the necessary change without altering their entire schedule will be selected first. We will also randomly select students for this process in the interest of fairness. Counselors make every effort to ensure class sizes are conducive to a productive learning environment.

### **Remediation Courses**

Students who fail classes must remediate these during summer school or **in a zero-period APEX course**. In some circumstances, failed classes may be retaken in the student's regular schedule.

### **Advisement/Tutorial**

Students will attend a 30 minute Advisement class 4 days/week. During this time, it is an expectation that students work on school-work or participate in silent sustained reading. Throughout the year, students who are struggling in specific classes will be pulled out to receive content-specific tutorials. The purpose of Advisement is to provide students with an opportunity to gain instructional support in areas of need.

### **Short Term Independent Study**

Students who will be absent for 5 consecutive days will be considered for short-term independent study. See counselor for more information.

# ATHLETICS AND ACTIVITIES

## SPORTS

Athletic Schedules are posted on the school website under Athletics

THE FOLLOWING CHART IS TYPICAL OF A REGULAR SCHOOL YEAR

<b><u>FALL</u></b> <i>SEPT - NOV</i>	<b><u>WINTER</u></b> <i>NOV - FEB</i>	<b><u>SPRING</u></b> <i>FEB - MAY</i>
Football Girl's Golf Girl's Volleyball Girl's Tennis Boy's & Girl's Cross Country Boy's Water Polo Girl's Field Hockey	Boy's & Girl's Soccer Boy's & Girl's Basketball Girl's Water Polo Wrestling	Boy's & Girl's Track & Field Boy's & Girl's Swimming Softball Baseball Boy's Tennis Boy's Golf Boy's & Girl's Lacrosse Boy's Volleyball Flag Football CS Cheer

### Activities and Clubs

In the fall semester, Club Rush is sponsored by ASB to promote all clubs. Any student may start up an on-campus club. For the specific requirements, directions, and the necessary forms please go to the Clubs link on the Activities page of the TVHS website.

### Eligibility for All Extra Curricular Activities

Eligibility for All Extra Curricular Activities A student must meet all eligibility standards to participate. In order to be academically eligible, a student **MUST BE** currently enrolled in a minimum of four classes (only one of the four (4) classes may be P.E.). All of the following minimum standards **MUST BE MET** on previously published progress report or semester report card.

#### Students must:

- Be passing four (4) classes (only one of which may be PE) and have a GPA of 2.0 Students not meeting the 2.0 requirement may request probation for one eligibility period.
- Have no more than one "F".
- Have no more than one "U" (in citizenship); two "U's" from the same teacher will count as one.
- Students entering TVHS from a non-Temecula Valley Unified School District school must be passing four (4) classes on their last grade report.
- All TVUSD incoming freshmen will be required to meet all the above standards.
- The Spring Semester final report card will be used to determine eligibility for FALL sports.

**Note: All athletes must have a current physical and athletic packet on file in the Athletic Office Room 201.**

## **Athletics & Activities Code of Ethics**

Athletics is an integral part of the school's total educational program. All school activities, curricular and extra-curricular, in the classroom and on the playing field, must be congruent with the school's stated goals and objectives established for the intellectual, physical, social and moral development of its students. It is within this context that the following Code of Ethics is presented.

**As an athlete, you need to understand that it is your responsibility to:**

1. Place academic achievement as the highest priority.
2. Show respect for teammates, opponents, officials and coaches.
3. Respect the integrity and judgment of game officials.
4. Exhibit fair play, sportsmanship and proper conduct on and off the playing field.
5. Maintain a high level of safety awareness.
6. Refrain from the use of profanity, vulgarity and other offensive language and gestures.
7. Adhere to the established rules and standards of the game to be played.
8. Respect all equipment and use it safely and appropriately.
9. Refrain from the use of alcohol, tobacco, illegal and non-prescriptive drugs, anabolic steroids or any substance to increase physical development or performance that is not approved by the United States Food and Drug Administration, Surgeon General of the United States or American Medical Association.
10. Know and follow all state, section and school athletic rules and regulations as they pertain to eligibility and sports participation.
11. Win with character, lose with dignity.

As a condition of membership in the CIF, all schools shall adopt policies prohibiting the use and abuse of androgenic/anabolic steroids. All member schools shall have participating students and their parents, legal guardian/caregiver agree that the athlete will not use steroids without the written prescription of a fully licensed physician (as recognized by the AMA) to treat a medical condition (Article 523).

### **Student Responsibilities**

Participation in the TVHS Activities/Athletic Programs is a privilege and a responsibility. Students who participate in TVHS programs understand the privilege and agree to uphold the responsibilities below:

- to self, to maintain high standards of health and safety in order to perform at the maximum level of their potential
- to their fellow group/team members, to give their best effort at all times
- to their coaches, advisors and directors, to strive for success in every effort they undertake
- to their school and community, whom they represent, to maintain the highest standards of conduct
- to the youth of the community, who look up to them, to be role models of citizenship and behavior
- to behave appropriately as a fan at all school athletic contests

## **Consequences for Violating the Athletics and Activities Code**

In order to meet these responsibilities, participants pledge not to, **at any time**, possess or engage in the illegal use of drugs, alcohol, or tobacco/nicotine products; or to participate in criminal behavior as defined in the California State Education Code and /or Penal Code.

Listed below are the cumulative\* penalties and regulations regarding any infractions of the Activities/Athletic Code, which will be applied IN ADDITION TO and AFTER\* students have complied with the consequences of the regular school discipline program which include suspension and expulsion.

**First Offense**-Upon notification by school authority, the student will miss the next two events of EVERY sport/activity of which she/he is currently a member. Participation during the past twelve (12) months from the date of code violation constitutes membership. The two-event sanction will apply during the following twelve (12) month period.

**Second Offense**-Upon notification by school authority, the student will be excluded from participation in the activity/athletic program for twelve (12) months from the date of the code violation.

**Third Offense**-Upon notification by school authority, the student will be excluded from participation in the activity/athletic program for the duration of his/her attendance at TVHS.

\* Athletic Code violations may be served BEFORE the regular school discipline if the violation occurs prior to a holiday break. In this case the events to be missed will be the first available non-student day events.

## **SUSPENSIONS DURING HOLIDAY BREAKS (Thanksgiving, Winter, Spring)**

Students that are suspended from school on a Friday will not be permitted to participate in that weekend's school activities including dances, practices and games nor be on district property during the weekend. When a holiday falls between the dates of a suspension, the student may participate in school activities during the holiday break but once school resumes the student must complete the remainder of the suspension. Students that have a pending expulsion or suspended expulsion are never allowed to participate in school activities, practices or games.

## **Appeal Process**

Students and parents/guardians may meet with the school administration to appeal a student's proposed removal from an activity or athletic team. The following procedures shall apply:

The authorized administrator shall confer with any student who is under consideration for removal from an activity or athletic team prior to taking such action.

During the conference, the student shall be advised of the reasons for the proposed removal and the evidence in support of these reasons and afforded an opportunity to respond to the charges or allegation. After the conference, the authorized administrator shall then determine whether to remove the student from an activity or athletic team.

If the authorized administrator decides to remove the student from an activity or athletic team, the student's parent or guardian shall be advised of the decision.

If requested, the authorized administrator shall confer with the student's parent/guardian concerning the decision to remove their child or ward from an activity or athletic team. At the conference, the authorized administrator shall discuss the reasons for the removal, the duration of the removal, and other matters related to the removal.



## **Club and Team Rules**

Each coach has the authority to establish standards governing his/her students/athletes which are higher than or in addition to the “general team/club rules and academic eligibility requirements.” Written rules shall be given to the team/club members prior to the start of the season. The signed acknowledgement (by both student and parent/guardian) must be kept on file.

*Please Note: Students must have completed all competition in club sports, travel teams, all-star, select team, etc. before the first scheduled TVHS contest in the same sport in order to be on the team.*

To receive an Athletic Letter, students must complete the season in “Good Standing”. This includes meeting all eligibility standards and all team letter requirements established by the head coach of each program.

## **School Dance Policies**

### **Guest Passes**

For dances where guests will be allowed, the **completed “Guest Pass for Dances” form will be due the Wednesday before the dance.** To download the form, go to the “Forms” link on the Activities page of the TVHS website, or pick one up from the Activities Office.

### **Dance Regulations**

Students who are suspended for **three (3)** or more days, have a total of (3) or more days of truancies, **or fifteen (15)** or more tardies are not allowed to attend the next major dance. This includes Homecoming and Prom. Homecoming Dance evaluations will include the weeks following Prom from the previous year.

### **Purchasing Tickets**

- **You, and any person for whom you buy a dance ticket, are agreeing to the terms of the TVHS dance contract** by purchasing a dance ticket.
- **When purchasing a ticket for you only:** Present your valid TVHS ID card and payment at the bookkeeper’s window.
- **When purchasing a ticket for yourself and another TVHS student:** Present both valid TVHS ID cards and payment at the bookkeeper’s window. If you do not have the other student’s valid TVHS ID card, do not state that they attend another school. “Guest” names will be checked against the student body list. If the other student does attend TVHS, both tickets will be voided, and neither will be admitted to the dance.
- When purchasing a ticket for yourself and a guest who is not from TVHS: A “guest” is a student who does not attend TVHS and is in 9th grade or higher. Middle school students and younger may not attend any TVHS dance. Present your valid TVHS ID card, completed Guest Pass, and payment to the bookkeeper’s window. The guest must enter the dance with the TVHS student who purchased the tickets.
- Do not purchase dance tickets from another student! The name of the attendee is attached to the ticket number. If the name of the student presenting the ticket at the dance does not match the ticket number listing, that student will not be admitted into the dance.
- Do not purchase tickets for someone you do not know. You will be held responsible for that guest's behavior.

## **Dance Contract Contents**

1. Dances are school events. Therefore, the same standards of behavior are expected, both during school hours and at school dances.
2. Any student or guest suspected of using alcohol or any controlled or illegal substance will be removed from the dance. Students determined to be under the influence will be suspended.
3. Students who purchase tickets are required to inform their guests of all contract rules. Guests are required to abide by all school rules and the terms of this contract. The TVHS student must accompany the guest upon entry to the dance and must exit with the guest when they leave the dance. If the TVHS student or guest merits disciplinary action, both will be removed from the dance.
4. REFUNDS will be considered up until 48 hours before the dance. There will be absolutely no refunds after that point. Students removed from or denied entry to the dance will not be given refunds.
5. VALID PICTURE IDENTIFICATION must be presented by all attendees, including guests, or entrance will be denied.
6. Admittance/attendance is subject to TVHS Administration approval. Note: Attendance at TVHS dances is a privilege, not a right, which may be revoked for not meeting school responsibilities which include, but are not limited to unpaid fines, unfulfilled Saturday schools, serious or chronic discipline issues, unsatisfactory attendance, or failing grades.
7. Students must be picked up within 15 minutes following the end of a dance. Any student left longer may be given a citation for violation of curfew.

## Attendance Policies

The Faculty, Staff and Administration believe that regular attendance plays a key role in the success a student achieves in school. Parents/Guardians of our students are responsible, under law, for sending their children to school full-time and on a regular basis.

### **Change of Address**

It is imperative that students and parents provide up-to-date contact information to Infinite Campus because the school will use those phone numbers and email addresses to communicate many important things, including alerts about student absences and truancies. For that reason, parents/guardians should be sure to include their own contact info, not their students'. Students are not allowed to change information within Infinite Campus. The parent or guardian with the Infinite Campus login has access to keep contact information up-to-date. If there needs to be a change to residency information, that may require submitting new proof of residency to the Counseling Office.

### **Absences**

When students who have been absent return to school, the Board requires that they present a satisfactory explanation verifying the reason for the absence. The following methods may be used to verify student absences: Written note from parent or guardian; or conversation, in person or by phone, between the verifying employee and the student's parent/guardian.

Subsequent written recording of the conversation will include the following:

- |                                       |  |
|---------------------------------------|--|
| A. First and last name of the student | E. Date or dates of absence                      |
| B. Grade of Student                   | F. Reason for absence                            |
| C. Name of parent/guardian            | G. Additional information related to the absence |
| D. Name of verifying employee         |  |

### **Clearing an Absence**

All absences should be cleared by a parent phone call the first day of absence before 2:30 p.m. If you are unable to call on the first day, please call during the 24 hours following the absence. If an absence is not cleared after five school days, it will be labeled a truancy, and all consequences associated with truancies will apply.

**24 Hour Voice-Mail to Report Absences: (951) 695-7315**

Attendance Office Hours: 7:00 am-3:30 pm

Phone #: (951) 695-7300 ext. 2174

### **Excessive Absences**

Attendance accounting for the maximum number of absences for students in grades nine through twelve shall be based upon period attendance. The sole purpose of this requirement is to emphasize the importance of school attendance.

**When students reach 14 full-day absences of any kind (excused, unexcused, truant, etc.) during the school year, the Attendance Office will require a doctor's note to clear any further absences. At that point, any absences not cleared with a doctor's note will be considered a truancy, and all consequences associated with truancies will apply.**

An alternative for students with poor attendance may be enrollment in TVUSD's virtual school, adult education or continuing education. A student who has an injury or a serious illness that requires an absence of seven (7) days or more may be dropped from the regular attendance rolls and be placed on home hospital teaching.

*In the case of unexcused absences, the following consequences of excessive absence may also apply:*

1. Ten (10) days of unexcused absence in a semester: Student's citizenship grade may be lowered one full mark (i.e. from O to S)
2. Twelve (12) days unexcused absence in a semester: Student's citizenship grade may be lowered a second full mark (i.e. S to N)
3. Fourteen (14) days of unexcused absence in a semester: Student's citizenship grade may be lowered a third full mark (i.e. N to U)

Students who are truant more than six (6) times or who have accumulated fifteen (15) tardies during a semester **may not be allowed to attend the next major dance (Homecoming, Prom).**

### **Accepted absence**

**These are the types of absences that are labeled “excused” (EC 48025):**

1. Personal illness. (Education Code 48205)
2. Quarantine under the direction of a county or city health officer. (Education Code 48205)
3. Medical, dental, optometric, or chiropractic appointment. (Education Code 48205)
4. Attendance at funeral services for a member of the immediate family, which shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205)  
Immediate family shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the student's immediate household. (Education Code 45194, 48205)
5. Jury duty in the manner provided by law. (Education Code 48205)
6. The illness or medical appointment during school hours of a child to whom the student is the custodial parent. (Education Code 48205)
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
  - a. Appearance in court
  - b. Attendance at a funeral service
  - c. Observation of a holiday or ceremony of his/her religion
  - d. Attendance at religious retreats not to exceed four hours per semester
  - e. Attendance at an employment conference
  - f. Attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization
8. Service as a member of a precinct board for an election pursuant to Elections Code 12302. (Education Code 48205)
9. Participation in religious exercises or to receive moral and religious instruction in accordance with district policy. (Education Code 46014)
  - a. In such instances, the student shall attend at least the minimum school day.
  - b. The student shall be excused for this purpose on no more than four days per school month.
10. Authorized school activities; and
11. School business (counseling, testing, etc.). A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

## **Make Up Work Policy**

Students who are absent 1-2 days should check with individual teachers for specific make-up work. All teachers' email addresses are listed online. It is the student's responsibility to request the make up assignments the day of return. If absent three or more consecutive days, a parent may obtain homework from the Attendance Office by calling 695-7300 ext. 2144. Please allow 24 hours for work to be obtained. Students who are absent for truancy will be granted make-up work at the teacher's discretion.

## **Truancy**

Students absent without a valid excuse three (3) times during one school year shall be classified as habitually truant. Students who are more than thirty (30) minutes tardy on three (3) or more school days in one school year shall be classified as truant. Such students shall be reported to the Assistant Superintendent or designee. (Education Code 48260)

Using the contact information (email address and/or phone number) that guardians have provided in Infinite Campus, the Attendance Office will notify guardians daily of their student's period or full day trancies. Students may be assigned a Saturday School when they have one full-day truancy or the equivalent in period trancies (calculated cumulatively over the course of the full school year). Students who fail to serve an assigned Saturday School or who are habitually truant may be assigned consequences beyond Saturday School (e.g. OCR, Suspension, etc.).

The parent/guardian of a student classified as a truant shall be notified of the following: (Education Code 48260.5)

- a. The student is truant
- b. The parent/guardian is obligated to compel the student to attend school
- c. The parent/guardian who fails to meet this obligation may be guilty of an infraction of the law and subject to prosecution pursuant to Education Code 48290 et seq.
- d. The parent/guardian has the right to meet with appropriate school personnel to discuss the solution to the student's truancy.

When a student is truant for the first or second time, an appropriate district staff member shall make every effort to hold at least one conference with the student and parent/guardian. The student may be placed on an attendance contract. Students reported as truant three (3) or more times during one school year shall be classified as habitually truant. The student then may be referred to S.A.R.B. (E.C. 48262).

## **Tardy Policy**

A "tardy" student is defined as one who is not inside the classroom when the late bell rings. Teachers have the discretion to institute appropriate, additional requirements (e.g. be in your seat at the bell).

Students have a grace of two tardies per class period. For each tardy third and beyond, students may be assigned a detention. That detention must be served within three days. Failure to serve that detention will result in follow-up consequences (e.g. OCR, Saturday Intervention, etc.). A sixth tardy in any single period will result in a Saturday Intervention.

## **Intervention/Advisement Discipline Procedures**

Advisement trancies and tardies are subject to the same consequences as listed above. However, the Intervention Coordinator will sometimes deal with students absent to mandatory intervention on an individual basis.

## **Closed Campus**

The Governing Board, as authorized by Ed. Code 44808.5, has established a closed campus at all TVUSD schools. Once a student arrives on school grounds, he/she must remain on school grounds until the end of the school day. TVHS students may not leave campus for lunch, nor may they have students from other schools as visitors at any time. Violations will be handled through progressive discipline. The school resource officer may issue a citation to truant students at any step in the process.

# Student Support Services

## **Health Office x2111**

The Health Office is located in Building One. The Health Office is open to students from 7:30 a.m. to 2:45 p.m. daily. Students who need to see the health clerk or nurse during class time must secure a pass from their teacher before going to the Health Office. This is where students will go if they need to take medications during the school day (see page 21 under Medications).

## **Bookkeeper's Office x2147**

The Bookkeeper's Office is located in Building Four, and is open to students during regularly scheduled student breaks and after school for approximately fifteen (15) minutes. ID is required for all transactions. The Bookkeeper is available for the purchase of several items including tickets to athletic and ASB events and yearbooks. The bookkeeper also accepts payments for fees such as those for lost books, lost uniforms, etc.

## **Career Center 2149 & 2150**

The Career Center is located in Building 2 across from the library. It assists students with many things related to both college and career. Students will find support for choosing schools, seeking scholarships, and filling out college and financial aid applications. Students can also investigate career options, seek internships, and get work permits. The Career Center also keeps a current list of community service opportunities.

## **Counseling Office x2152**

The Counseling Office is located in Building 4. Students can make appointments with their counselors to discuss their schedules or to seek assistance/referrals when they experience academic or personal problems.

## **Food Services**

Open daily at break and lunch. Nutritious snack items are available at all service areas. We also offer Meal Deals (full lunch) on campus daily, consisting of a choice of six different entrees, fruit or salad, and milk. Applications for free and reduced lunch are accepted throughout the school year.

## **Campus Supervision x2141**

The Campus Supervision Office is located in Building 1. Campus Supervision also handles detention, Campus Clean-up, and Saturday School assignments. It hosts the Lost and found. It is also where students or parents go to retrieve confiscated electronics. You may report bullying to Campus Supervisors.

## **Textbook Room x2126**

The textbook room is where students check out textbooks and class novels. Please have your ID card and schedule to check out materials. The textbook room is open during break and lunch. Before and after school please go inside to the library. You are responsible for all textbooks that you check out. Follow these steps to avoid loss and fines:

- Keep a record of your book titles, barcodes and copy numbers with you.
- Keep the books clean or you will be charged for damages. Inspect your books for damages as soon as you get them. Report all damages immediately or you will be charged for the damages when the next student reports it. At the beginning of each semester you have 14 days from check out to report damages.
- Do not leave your textbook in a classroom or with a teacher. If the book ends up missing, the teacher is not responsible for its loss; you are.
- If a book is lost, check with the textbook room staff immediately; someone else may have returned it.
- All fines must be cleared before checking out any additional textbooks and library books.
- The District does not accept textbooks that were purchased online to replace lost /damaged copies.
- You can find complete information on the district's textbook policies on the school district's website, listed on the Board Policies page: [Overdue, Damaged or Lost Materials BP 6161.2](#)

## Library Media Center x2127

The library has over 10,000 titles and the most current fiction titles for young adults. In addition to print, there are also 6000 fiction and non-fiction e-books available via the catalog. Normal library hours are weekdays 7:00am-3:30pm (except certain days at the beginning and end of the school year). For complete library information, please go to <http://tvhs.tvusd.k12.ca.us/library>.

### Online subscriptions:

Under “Resources” on the Library page of the TVHS website, the following links to online sources are available.

#### EBSCO DATABASE

**Login:** tvhs

**Password:** research

Magazines, newspapers, biographies, primary sources

History reference center

Literary reference center

Points of View

Ebsco ebooks

#### SIRS DATABASE

**Login:** CA5583

**Password:** 92592

Pro vs.Con Issue Researcher

Government Reporter

Renaissance for the Arts & Humanities

WebSelect ( editorially selected web sites)

#### FACTS ON FILE STREAMING VIDEO

**Login:** tvhs

**Password:** research

# Student Health and Welfare

## **Policies for Student Health and Welfare**

### **\*\*Child Abuse Reporting Procedures**

Students who are enduring abuse can seek help from any adult employee of Temecula Valley High or the school district, since classified and certificated employees are “mandated reporters.” When a mandated reporter observes or is made aware of child abuse, he/she will make an initial phone report within 24 hours to law enforcement or Child Protective Services, immediately followed by a written report submitted to the same agency. For an outline of law enforcement’s response to reports of child abuse, see TVUSD Administrative Regulation 5141.4c. Anybody can make a report of child abuse to the appropriate authorities, including the child him/herself: Child Protective Services for our region—1-800-413-4918.

### **\*\*Hate Crime Reporting Procedures**

Temecula Valley Unified School District wants to protect the rights of every student to be free from hate- motivated behavior; TVUSD will promote harmonious relationships among students to help them gain understanding of the civil rights and social responsibilities of people in society. The district prohibits discriminatory behavior or statements that degrade an individual on the basis of his/her actual or perceived race, ethnicity, culture, heritage, gender, sex, sexual orientation, physical/mental attributes, or religious beliefs or practices (TVUSD Board Policy 5145.9a). Any student who believes he/she is a victim of a hate- motivated crime should immediately contact the district’s Coordinator for Non-Discrimination, Principal, Superintendent, any other campus authority, or law enforcement if appropriate. The Coordinator for Non- Discrimination will handle complaints regarding hate-motivated behavior and questions about the district’s non-discrimination policies.

*Asst. Superintendent, Human Resources Development*  
31350 Rancho Vista Rd, Temecula, CA 92592 (951) 506-7960

### **Medications:**

Designated school personnel may assist any student who needs to take medication during the school day if the school receives:

1. A written statement from the doctor detailing the method, amount and time the medication is to be taken.
  - a. A written, signed statement from the parent/guardian asking the school to assist the student. After the required forms are brought to school, a responsible adult should bring the prescribed medication in a labeled prescription container to school. Students are not allowed to bring or carry any medication including over the counter drugs (Advil, Tylenol, etc...) with them. Please contact the Health Office for the proper forms.

### **Safety Canine Sweeps:**

The school district contracts with a Canine Detection Service that randomly visits TVHS. The dogs are trained to detect odors ranging from, but not limited to alcohol, controlled substances (marijuana, heroin, etc.), ammunition (black powder, firecrackers, explosives, bullets, etc.), and other scents. The dogs routinely sweep classrooms, locker rooms, and the parking lot. To prevent any misunderstandings, please notify the health office if you possess any over-the-counter and/or prescription drugs on campus. The school administration does not need the consent of a parent or student to search. If the Health Office is not notified of medications that students must take while on campus, students risk suspension and /or recommendation for expulsion (Ed Code 48900c).



## **Search and Seizure:**

The law provides school officials with wide latitude to search students, their possessions, and automobiles, in the ongoing effort to maintain a safe and secure campus. When a school official has a reasonable suspicion that a student may be in possession of contraband or dangerous objects, the student will be asked to empty all pockets and provide the official access to other personal items (backpacks, lockers, cars) that may contain these objects. It is hoped that all students will be cooperative as school officials will make every attempt to be unobtrusive and respectful of privacy. Students who have knowledge of contraband or dangerous objects on campus are strongly encouraged to report their knowledge to an assistant principal. As a part of the TVUSD Safe Schools Program, the TVHS campus will have random canine searches throughout the year.

## **Non-Punitive Self-Referral**

TVHS strongly encourages students who are using alcohol or drugs to discuss the matter with their parent/guardian or any school staff member. Students who disclose past use of alcohol or other drugs when seeking help from an intervention or recovery program shall not be punished or disciplined for such past use. (This does not include a student who is in possession or under the influence of alcohol or other drugs at the time of reporting this information).

## **\*\*Visitors/Parents on Campus**

In order to ensure campus security and protection of students, strict enforcement of the campus policy regarding the presence of non-students on campus is enforced.

1. All visitors must register in the Front Office, Building 1.
2. Students are not allowed to bring guests to school.
3. When dropping off school supplies, clothing, food, or medicine to a student, all items must be dropped off in the administration building and during passing periods where students can pick them up. Only persons identified on students' Infinite Campus emergency contact list (must show ID) will be permitted to leave items with the student. Items will not be left with office personnel.
4. The presence of any non-student during regular school hours is subject to arrest under the Penal Code Section 626.8.

## **Trespassing/Penal Code, State of California, Section 626.8:**

Any person who comes into any school building or upon any school ground, or street sidewalk, or public way adjacent thereto without lawful business thereon, and whose presence or acts interfere with the peaceful conduct of the activities of such school or disrupt the school or its pupils or school activities, and who remain there, or who re-enters, or comes upon such place within hours after being asked to leave by the school official is guilty of misdemeanor and is punishable by a fine of not exceeding \$500 and/or imprisonment in the county jail not exceeding six months.

## **Reporting Accidents**

Anytime a student is injured on campus, he/she should immediately report the injury to his/her teacher, the nurse, a campus supervisor, or an assistant principal.

# **Behavioral Expectations and Disciplinary Consequences**

## **Disciplinary Guidelines**

### **Discipline and the Education Code**

“The governing board of any school district shall prescribe rules not inconsistent with law or with rules prescribed by the State Board of Education for the government and discipline of the school under its jurisdiction.” ([Education Code Section 35291](#))

No pupil shall be suspended or expelled for any of the acts enumerated unless that act is related to school activity.

A pupil may be suspended or expelled for acts that have been enumerated in a previous section and that are related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

1. While on school grounds
2. While going to or coming from school
3. During the lunch period whether on or off campus
4. During, or while going to or coming from, a school sponsored activity
5. Or instances which may have originated on campus
6. Any text messages, phone messages, e-mails, videos or postings on the Internet that create a hostile or intimidating environment on campus

### **Police contact**

will occur in all situations where local and state laws are broken. All legal action taken by law enforcement is under the jurisdiction of the Sheriff’s Office, an agency independent of the School District.

### **Disciplinary Actions**

Inappropriate behavior can/will be dealt with by implementing any one or a combination of the following consequences:

#### **Warning**

May be formal (documented) or informal (teacher/administrator conference).

#### **Detention**

Detentions operate on the premise that most students value their free time. While this intervention produces results, it is only effective for minor infractions or used as initial attempts to eliminate serious problems before they occur. A student who is assigned a detention for any reason must serve the detention the next school day. Every attempt will be made to notify parents that additional time at school is required. Many students, however, simply serve the time and communicate directly with their parents. We offer three different times each day in which to serve a detention. The first opportunity is between 6:55 a.m. and 7:25 a.m. The second opportunity is during lunch; lunch should be brought to school as there will be no time to purchase lunch and serve detention. The final opportunity to serve detention is between 2:35 p.m. and 3:05 p.m.

No matter which option is chosen, the detentions start promptly at these posted times. Students who are late to detention have forfeited the opportunity to serve and may receive additional consequences. Detention will normally be located in P-13, but the location is subject to change. Campus Supervision will alert students where to check in for detention when the detention is assigned. Any missed detentions (missed all three options in one day) will result in one day of OCR or one day of CCC.

## **Class Suspension**

Students can be assigned a period(s) class suspension as a discipline consequence. The following rules will be strictly adhered to while serving a class suspension:

1. All students must be engaged in an academic activity and it is the individual student's responsibility to secure his/her assignments from classes for that day. If no academic activity is being performed, the student may be suspended from school for defiance of authority.
2. Students will not be allowed to sleep, talk, eat or drink while in retention. Break and lunch periods are scheduled not to coincide with the other students on campus. Disruptions are strictly forbidden.
3. Failure to respect the authority of the retention room supervisor will result in suspension from school for defiance of authority.

## **Saturday School**

Students can be assigned one or more days of Saturday School as a discipline consequence for issues including poor attendance. Saturday School runs from 8:00 a.m. until 12:00 p.m. Students will be notified and placed when they are assigned Saturday School. The following rules will be strictly adhered to while in Saturday School:

1. All students must be engaged in an academic activity and it is the individual student's responsibility to secure his/her assignments from classes for that day. If no academic activity is being performed, the student may be suspended from school for defiance of authority.
2. Students will not be allowed to sleep, talk, eat or drink while in Saturday School. Disruptions are strictly forbidden. If a student is removed from Saturday School for disruption, the consequence has not been served and the Administration will issue a follow-up consequence (e.g. reassign Saturday School, 1 Day OCR, 1 Day Suspension).
3. Failure to attend may result in a 1 day OCR or suspension for each Saturday School missed.

## **Suspension**

Suspension means removal of a student from ongoing instruction for adjustment purposes. A student may be suspended from school from one (1) to five (5) days for a number of offenses. Students are expected to request and do the class work while they are on suspension. Students may not participate in school activities (sports, drama, music, clubs, etc.) while on suspension and may not enter campus without permission from an administrator.

## **Expulsion**

Expulsion means that the student is removed from the Temecula Valley Unified School District and must seek an education in another district.

## **TVHS No-Go Policy**

### **TVHS School Activity Attendance Policies**

Golden Bear Student's and Families, below are TVHS policies regarding attendance of dances, athletic events, and field trips sponsored by Temecula Valley High School. Please review these policies. Any removal from a school sponsored activity will result in being placed on the **NO GO** list for the next activity (This includes dances and all senior activities). You may also end up on the **NO GO** list for any of the reasons below.

### **Excessive Suspensions and/pr Truancies**

Students who are/have been suspended for three (3) or more days or have three (3) or more days of truancy on their attendance will not be allowed to attend the next major school activity.

### **Tardies**

Students who have fifteen (15) or more total tardies will not be allowed to attend the next major school activity.

### **Failure to Serve**

Any student with discipline that has not been served (detention, failure to serve Saturday Interventions, etc) will be placed on a **NO GO** list for school activities.

### **Suspensions/Excessive Discipline**

Students may be placed on the **NO GO** list as a result of consequences resulting from a suspension or other behavior incident on campus or from an excessive amount of disciplinary actions.

### **How Do I Get Off of the NO GO List?**

In order to be removed from the **NO GO** list, students must make up for truancies, tardies or unserved detentions/Saturday Interventions at least ONE WEEK in advance of the event. Students on the **NO GO** list for excessive suspension/discipline must speak to an Administrator to have their name removed.

## **Behavioral Expectations: Academics**

### **Academic Honesty**

Temecula Valley High School holds academic honesty as a fundamental value. Students will be subject to the consequences outlined below if they choose to plagiarize or cheat on tests or assignments. Other violations of academic honesty will be treated as theft or campus disruptions (including but not limited to altering grades in a grade book or in computer files; stealing exams or reference materials from a teacher, the school, or via computer; using electronic devices to cheat or share answers during an exam), and are therefore immediate grounds for suspension and possible recommendation for expulsion.

***The consequences for violations of academic honesty will be counted cumulatively over the course of a student's career at TVHS.***

#### **1. FIRST OFFENSE**

Student WILL receive:

- a. Student/teacher conference (by teacher)
- b. Disciplinary referral to an administrator (by teacher)
- c. Parent contact (by teacher)
- d. Academic Honesty Contract (by administrator)

Student MAY receive:

- e. Up to three detentions
- f. "F" on the assignment/test without opportunity for make-up (teacher's discretion)
- g. An "N" or a "U" in citizenship (teacher's discretion)
- h. Removal from leadership positions (by an administrator) and/or a class suspension (by teacher/administrator)

#### **2. SECOND OFFENSE**

Student WILL receive:

- a. Student/teacher conference (by teacher)
- b. Disciplinary referral to an administrator (by teacher)
- c. 1-2 days suspension or Saturday School (by the administrator)
- d. Removal from leadership positions (by administrator)

Student MAY:

- e. If first offense was committed in the same class as a second offense, the student may be withdrawn from the class with an "F" grade (by teacher & administrator)
- f. Receive an "F" on the assignment/test without opportunity for make-up (teacher's discretion)
- g. Receive an "N" or a "U" in citizenship (teacher's discretion)
- h. Be removed from all extracurricular activities (by administrator)
- i. Be ineligible to receive school-wide honors, awards or recognition (by the administrator)

### **3. THIRD OFFENSE**

Student WILL receive:

- a. Student/Teacher conference
- b. Disciplinary referral to an administrator
- c. Withdrawal from the class with an “F” grade (by teacher/administrator)

Student MAY:

- a. Receive 2-3 days suspension or Saturday School (by administrator)
- b. Be removed from extracurricular activities and become ineligible for school-wide honors, awards, or recognition
- c. Receive an “N” or a “U” in citizenship (teacher’s discretion)
- d. Be recommended for expulsion

### **Copyright Laws**

Students should be aware of all copyright laws including electronic information copyrights. Commercially printed materials, computer resources, and audio, video, and electronic information, which have been copyrighted, cannot be reproduced in total.

### **Final Exam Attendance**

Final Exams must be taken during the given times. If a student misses the exam date due to an excused absence, the exam must be made up in the administration building. It is the responsibility of the student to call and set up an appointment to take the exam. Final Exams Can Not be taken prior to the exam date.

## **Behavioral Expectations: Basic Conduct**

I.D. Cards While on campus all students will carry a Temecula Valley High School ID with picture. Students will be given their first Temecula Valley ID card at no charge. Students must produce their ID cards when requested by a TVHS employee. Students must also produce their ID cards to operate computers on campus, to check out materials from the library, to receive loaner PE clothes, and to attend dances, athletic events or other activities. If the ID is lost, it must be replaced. Replacement cards are \$5 and are available from the Bookkeeper. Students may not share their I.D. cards with other students at any time.

### **Cell Phones and Electronic Devices**

Students may have in their possession a cellular phone or other personal electronic devices in school, but cellular phones and other electronic devices are not to be used from the beginning to the end of the instructional day, except during a particular class period when a teacher has given specific approval to an individual student or to the class. This includes break, lunch and passing periods. **Although cell phones are allowed, they must be turned off completely (not even on vibrate mode) while on campus.** The school assumes no liability for loss, damage or misuse of the device. If a student uses any cellular phone/electronic device or the device is visible during the instructional day, the device shall be confiscated by a school employee and shall be held in the office with the following consequences:

1st Offense	Warning and the student must pick-up after school.
2nd Offense	Confiscation and a parent must pick-up
3rd Offense	Detention or CCC and parent must pick-up
4th Offense	1 Day Saturday School or OCR and parent must pick-up device
5th Offense	2 Days Saturday School or OCR and parent must pick-up device
6th Offense	1 Day Home Suspension and parent must pick up device
7th Offense	3 Day Home Suspension, parent must pick up, and behavior contract

Offenses beyond this level may result in a recommendation for expulsion for repeated defiance. If as a parent you need to communicate with your child in an urgent manner, please contact the school's operator, any administrator, or counselor, and we will assure contact is made or a message is delivered. Temecula Valley High School advises that students leave expensive electronics at home; the school is not responsible for lost or stolen devices.

## **TVUSD Administrative Regulation 5132**

Temecula Valley Unified School District believes that appropriate dress and grooming contribute to a productive learning environment. Student attire and grooming must permit the student to participate in learning without posing a risk to the health or safety of any student or school district personnel. The school district is responsible for seeing that student attire does not disrupt school activity or contribute to a hostile or intimidating atmosphere for any student.

1. Students must wear clothing including a shirt with pants or skirt, or the equivalent (for example dresses, leggings, or shorts) and shoes.
2. Clothing shall be sufficient to conceal undergarments and buttocks. No underwear, undergarments, or clothing that is comparable to undergarments (e.g, bathing suits that resemble the same coverage of an undergarment) may be visible at any time. Clothing may not be see-through or mesh if underwear is visible underneath.
3. Attire may not display images that are violent and/or depict drugs, drug paraphernalia, alcohol, or promote any unlawful act. Additionally, attire may not contain imagery, words or acronyms associated with hate speech, profanity, pornography, or any promotion and/or endorsement of violence, alcohol or drug use.

## **Dress Code Enforcement**

No list of dress and appearance guidelines for students can be written that will anticipate all potential dress and grooming extremes. In the case of questionable dress or grooming that is not specifically covered in the list above, the administration will make the final decision. Appropriate action will be taken at that time, and when necessary, contact will be made seeking parental cooperation and assistance.

School-directed changes to a student's attire or grooming should be the least restrictive and disruptive to a student's school day. Any school dress code enforcement actions should minimize the potential loss of education time. Administration and enforcement of the dress code shall be gender neutral and consistent. When a dress code violation occurs, the student will be required to change into proper attire. Continued violations of the dress code will be considered defiance and will be referred to administration for disciplinary action.

## **Language**

Appropriate language enhances mutual respect and raises the level of comfort necessary for students and staff to perform at their best. Use of profanity can result in suspension. The following misuse of written, spoken or gestured communication is unacceptable:

1. Obscene or profane language
2. Derogatory or racial, ethnic, religious, gender-based, or sexual slurs
3. Remarks intended to be hurtful or harassing

## **Fan Behavior**

Students are expected to behave appropriately at all home and away athletic contests. Misbehavior and violations of school rules may be grounds for school and/or Athletic Department discipline. Students are expected to sit in appropriate sections, and not behind the opponents' team. As in all school settings, foul language is inappropriate. Derogatory chants and heckling are also unacceptable.

## **Public Display of Affection**

In an effort to promote behavior that establishes a friendly atmosphere without causing others to feel embarrassment or discomfort, the following is unacceptable:

1. Prolonged or heavy kissing
2. Fondling/inappropriate sexual contact
3. Prolonged/excessive body contact

*Violation of the above will be handled through the steps of progressive discipline.*

## **Maintaining a Shared Environment**

A clean, healthy and attractive campus improves the educational experience and is enjoyed by all. It is a shared responsibility. In order to provide a safe and attractive environment, the following are unacceptable:

1. Litter - our School Resource Officer reserves the right to ticket those students seen violating Penal Code Section 374.4.
2. Vandalism-defacing of or damage to school or private property, including: tagging, graffiti, tree/shrub damage



Those students committing the above actions may be subject to criminal prosecution and restitution.

### **Food and Drinks**

Food and drinks (with the exception of water) are prohibited in the classroom and may not be purchased during instructional time. Items purchased during instructional time may be confiscated.

### **Student Drop-Off and Pick-Up**

In the interest of student safety, the front parking lot is not a designated area for student drop off or pick up. If you choose to pick up your student on campus, please use the stadium parking in front of the big gym, and plan for wait time. Your support of this policy is greatly appreciated.

### **Student Parking and Tickets**

Without exception, students are only eligible for parking permits if they are in grade 10-12, have an active driver's license, current insurance, and a vehicle registered to themselves or their parents. Parking regulations are enforced Monday-Friday from 6:00am-2:45pm. The school is not responsible for theft, loss, or damage of the vehicle or its contents, and students are advised to keep vehicles locked. Students who apply for parking stickers must fully understand and abide by the rules set forth below and on the PARKING PERMIT APPLICATION; failure to abide by these rules for parking on campus may result in administrative discipline and/or the revoking of parking privileges.

1. Each student must park vehicle in his/her assigned numbered space with the current parking permit displayed in the appropriate designated location. Vehicles without a sticker appropriately displayed will be ticketed and/or towed at the owner's expense. Parking stickers may NOT be transferred to any other student to which it is not assigned.
2. Temporary Permits must be obtained from Campus Supervision (limit of 2 per semester).
3. Fines or the revoking of parking privileges may be enforced if the regulations laid out on the Parking Permit Application are not followed.
4. Students must drive carefully. Dangerous or excessive speed (more than 5 mph) or reckless driving may result in citation, school suspension and /or loss of on-campus parking privileges.
5. The parking lot is off limits to all students during regular school hours. Students may not loiter in their cars or in the lot before school, and are required to exit their cars upon arriving at school. Students found changing clothes in the parking lot will have their parking sticker revoked and may be assigned further consequences.
7. Students are not allowed to keep weapons, controlled substances, alcohol, tobacco, or other illegal contraband in their vehicles. Students are responsible for all contents in their vehicle, including the parking permit. Cars parked on campus are subject to search.
8. If a student exits campus without permission, his/her parking permit may be revoked and additional disciplinary measures may be assigned.
10. **Only Seniors in the VIP section** will be allowed to paint their parking spaces. Artwork must be within the 4'x4' box. Students painting outside the box will be ticketed and responsible for all clean-up charges. Students not in the VIP section who paint their spaces will receive an administrative referral, will have parking privileges revoked, and will be responsible for clean-up charges.

### **SENIOR PAINTING OF SPOTS GUIDELINES (SENIOR SPACE ONLY)**

- A separate fee is required to be eligible to paint your assigned spot.
- Art must fit within the 4'x4' box designated on the spot.
- All painting MUST take place on the predetermined Saturday unless other arrangements have been made.
- All designs MUST be pre-approved & follow the same guidelines below.

Temecula Valley Unified School District expects that senior parking spots should respect the District's intent to sustain a community that is inclusive of a diverse range of identities. The primary responsibility for a student's spot resides with the student and his/her parent(s) or guardian(s). The school is responsible for seeing that painted spots do not contribute to a hostile or intimidating atmosphere for any student. The school district will ensure that painted spots do not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size.

**IMPORTANT NOTE:** Spaces cannot include designs that contain violent language or images; images or language depicting drugs or alcohol (or any illegal item or activity); hate speech, profanity, or pornography.

***If a parking permit is revoked for any of the above reasons, there will be no refund.***

### **Bicycles, etc.**

Are allowed on campus at students' own risk, however they must be locked to a bike rack or skateboard rack at all times. Students must provide their own lock. Bikes nor any other vehicles, including skateboards, roller blades, motorized scooters, razor scooters, hoverboards, etc., either on campus or at school/sporting events. Storage of such equipment is done at the student's risk. The school is not responsible for the theft of or damage to equipment.

### **Physical Education Policies**

#### **General Expectations**

##### **Dress for success**

All students are required to dress in the appropriate P.E. clothes or athletic issued uniforms. P.E. clothes can be purchased through the physical education department. Appropriate athletic shoes are required. Sweats are acceptable, but may not be worn over school clothes. Students who forget their P.E. clothes may check out loaners with their student I.D. card, from our equipment room on a one-day basis. Students are limited to six loaner checkouts per semester. Students will dress out for P.E. rain or shine. Teachers will accommodate for weather conditions.

##### **Refusal to Dress**

Students who refuse to dress are defiant and in violation of the Physical Education Policy. All non-suits are expected to check in with their teacher first, and are then sent to report to our equipment room. The following step by step procedure will be enforced each semester

- First Offense: A warning with loss of points and student spends entire period in nonsuit area
- Second Offense: Student spends entire period in nonsuit area with loss of points. Student is assigned detention. Teacher calls home to notify parent.
- Third Offense: Student spends entire period in nonsuit area with loss of points. Student is referred to Administration or Counselor and assigned detention. Student receives copy of future non-suit steps.
- Fourth and Fifth Offense: Student is escorted from the equipment room to the Administration Office. One (1) period suspension is assigned. Parent contact is made by the teacher. Parents are informed of next non-suit steps.
- Sixth Offense: This is a defiance issue and student is escorted from the equipment room to Administration Office. Student is assigned Saturday School. Parent contact is made by Assistant Principal. Parents are

informed of next non-suit steps.

- Seventh Offense: Student is escorted from the equipment room to the Administration Office. Student is suspended for one (1) day for defiance of authority or assigned two (2) days Saturday School. Assistant Principal informs parents that subsequent non-suits will result in a three (3) day suspension, then a five (5) day suspension. Assistant Principal will counsel with the parent regarding withdrawal from physical education with an “F” grade penalty.

### **Excused Medical Notes**

Parents may excuse/modify a student’s participation for one to three days, by sending a written note. Students should still dress out, and activity will be adjusted accordingly. All modifications lasting longer must have a doctor’s note. Alternative assignments will be given on a daily basis. Safety is everyone’s concern. If a student is injured or becomes ill during class time, it is important for the student to report immediately to their teacher.

### **Make Up Policy**

Excused absences can be made up on MOndays. Make-ups are held at the beginning of lunch. For each excused absence, a mile must be completed, (walking or jogging). Scheduled dates and times are available at the equipment room.

### **Lock’s and Locker’s**

Locks and Lockers will be issued to each student per semester. Each student is required to have an assigned lock. Sharing a locker with another student is unacceptable for safety purposes. Non TVHS locks will be cut off. Students will be assigned a small locker in the locker room for storing their P.E. clothes. During P.E. class time only, students may use the big locker to secure personal belongings. All clothes, books, backpacks, and other personal belongings must be locked up in their big locker for the period only. All big lockers must be cleared at the end of the period. Failure to do so will result in:

1. Warning
2. Detention
3. Loss of Locker privileges

It is each individual student’s responsibility to supervise and lock up one’s belongings. TVHS and the P.E. department are not responsible for lost or stolen items. At the end of the semester or year, all students must turn in their lock or they will be charged a \$5.00 fee for lost or damaged lock. Lockers must be cleared of personal belongings at the end of the year. Leftover belongings will be placed in lost and found for up to 10 days and then donated to charity.

### **Goals and Outcomes**

The following goals and outcomes will be met through the student’s participation in the district core curriculum of activities.

**Excellence:** To develop the highest level of personal physical fitness

**Physical fitness components:** Students will demonstrate improvement in the five health-related components:

1. Cardiovascular fitness
2. Flexibility
3. Muscular Strength
4. Muscular Endurance
5. Body Composition

**Health Enhancement:** To understand the relationship between health and physical education and to attain a high level of wellness and personal satisfaction

**Social Development:** To develop appropriate social behaviors, including good sportsmanship, respect for self and others, and appreciation for peers by working independently as well as with others during planned activities.

*Multiple days of suspension or a drop-F may be assigned if students continue to not dress out.*

### **Financial Issues**

1. Account Balances: All students are expected to settle their accounts with the bookkeeper in a timely fashion. Students with outstanding account balances will not be issued any school equipment or materials until their balances are paid in full. Students with outstanding account balances shall not be allowed to purchase a parking pass. Any accounts that have shown negative balances for more than a year shall be frozen.
2. Fines and Charges: Fines and charges that have accumulated can be costly at the time of graduation. Fines and charges must be paid prior to graduation or when requesting a transfer from Temecula Valley High School.
3. I.D. Cards are required for financial transactions.

### **Messages and Deliveries for Students**

Please know that safety and security continues to be the highest priority at our school. With this in mind we **do not allow the delivery of food or any other items to the front office or to be passed through our gates**. Please respect our aims to insure that potential contraband or dangerous objects are not coming onto campus during the school day. If your student forgets their lunch or money we do have a way to get them nutritious food for a low cost and allow them to pay later. Also, if your son or daughter forgets an important item and you want to provide them with it, you will need to arrange to meet him or her in the front office during break, lunch, or passing period, yet you will need to show your ID to the receptionist so that we can verify that you are in fact the parent or guardian. This is one of the many ways we are ensuring the safety of your student. Thank you for ensuring the safety of our students.

### **Student Use of Electronic Information Services**

The Temecula Valley Unified School District utilizes electronic information services that link all of the District sites and provide access to other school districts, public and private institutions to the Internet. Temecula Valley Unified School District students using these services will have access to public domain and shareware software of all types, discussion groups on a wide variety of topics, many university libraries and the Library of Congress, electronic mail communication with people worldwide and information and news from a variety of sources and research institutions. (Ref. AR 6163.4)

### **User Obligations and Responsibilities:**

1. The student in whose name an electronic information service account is issued is responsible for its proper use at all times. Users shall keep usernames and passwords, home addresses, and telephone numbers private. They shall use the electronic information services only under their own user account.
2. Students shall use the electronic information services responsibly and only for purposes related to education. Commercial, political, and/or personal use of the District's services is strictly prohibited.
3. Students shall not use the District's electronic information services to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law or District policy.
4. Students shall not access, post, submit, publish, or display harmful or inappropriate material that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, national origin, gender, sexual orientation, age, disability, religion or political beliefs. Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes in a patently offensive way sexual conduct and which lacks serious literary, artistic, political or scientific value for minors.
5. Copyrighted material may not be placed on the system without the author's permission. Users may download copyrighted material for educational use only in accordance with the copyright laws.
6. Students shall not disclose, use or disseminate personal identification information about themselves or others when using electronic mail, chat rooms, or other forms of direct electronic communication. Students are also cautioned not to disclose such information by other means to individuals located through the Internet without the permission of their parents/guardians. Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.
7. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy District equipment or materials or manipulate the data of another user.
8. Students shall not read other users' email or files without permission. They shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to read, delete, copy, modify, forge or "spoof" other users' mail.
9. Students are expected to keep messages brief and use appropriate language, using their best spelling, punctuation and grammar.
10. Students shall report any security problem or misuse of the network to the teacher or principal. The

District reserves the right to monitor any on-line communications for improper use. Electronic communications and downloaded material, including files deleted from a user's account, may be monitored or read by District officials to ensure proper use of the system. The principal or designee shall make all decisions regarding whether or not a student has violated Board policy or the District's Acceptable Use Agreement. The decision of the principal or designee shall be final. Inappropriate use shall result in cancellation of the student's user privileges and disciplinary action in accordance with law and Board policy.

## **Extreme Violations of Behavioral Expectations and Their Consequences**

### **Police Contact**

Police contact will occur in all situations where local and state laws are broken. All legal action taken by law enforcement is under the jurisdiction of the Sheriff's Office, an agency independent of the School District.

### **Bullying**

Bullying is hurtful behavior directed by more powerful individuals or groups against those who are less powerful. Bullying means systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. It is not the same thing as fighting or quarreling between people of about the same strength and is never justified. Bullying may take many forms (both psychological and physical). Bullying can be, but is not limited to, name calling, tripping, unwanted teasing, insulting, pinching, dehumanizing gestures, exclusion and rumor spreading. Bullying has the potential to create an intimidating, hostile or offensive educational environment or cause long-term damage; cause discomfort or humiliation; or unreasonably interfere with the individual's school performance or participation. Bullying occurs when there is a power imbalance and the actions of the perpetrator(s) are unjustified; it is experienced as oppression.

Temecula Valley High School will not tolerate bullying of any kind. School should be a safe place for all students to attend for education purposes. All students and employees are entitled to a safe, equitable, and harassment-free school experience. Once a parent or student is aware of a child being bullied, our administrators need to be made aware immediately. If you are a student being bullied, report it immediately to an administrator, campus supervisor, counselor or teacher. The situation will be investigated and appropriate action will be taken to prevent further bullying by the perpetrator/bully. Should the bullying continue, please report the incident immediately to a staff member (as listed above) for more rigorous punitive action. Bullying, harassment or discrimination will not be tolerated and shall be just cause for disciplinary action.

**For more information, please go to the California Department of Education web site at**

<http://www.cde.ca.gov/ls/ss/se/bullyingprev.asp>.

### **Cyber-Bullying**

Cyber-bullying is defined as the posting of harassing messages, direct threats, social cruelty or other harmful text or

images on the Internet, social networking sites, or other digital technologies, as well as breaking into another person's account and/or assuming that person's identity in order to damage that person's reputation or friendships.

- Students are subject to discipline in accordance with law, Board Policy and administrative regulation for any off-campus conduct during non-school hours which poses a threat to the safety of students, staff or district property or disrupts the orderly delivery of the educational program.
- Students engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel shall be disciplined. For more information, please go to the California Department of Education web site at <http://www.cde.ca.gov/ls/ss/se/bullyingprev.asp>.

### **\*\*Discrimination, Harassment, or Intimidation Reporting Procedures**

The Temecula Valley Unified School District does not tolerate sexual harassment, hate crimes, or discrimination on the basis of gender, race, color, religion, national origin, ethnic group, marital or parental status, or physical or mental disability. We are committed to a school environment where staff and students may flourish in a climate of acceptance, free from actions, statements, or activities that degrade the unique qualities of every individual. If you feel you have been harassed, tell any adult on campus (teacher, counselor, administrator, campus supervisor, librarian, etc.), or make your report directly to an administrator. Any campus adult will pass on your report to the Principal or another administrator. The district's Nondiscrimination Coordinator/Title IX Coordinator is designated to handle complaints of sexual harassment, discrimination, harassment, or intimidation. (Related Board Policies 4119.11, 0410, and 1312.3 are on file in every administrative office in the district.) See [Appendix 1](#) of this document for Board Policy and Administrative Regulation [5145.7a](#), which include descriptions of offending conduct, an outline of the school site investigation procedure, and examples of enforcement actions.

### **\*\*Hate Crime Reporting Procedures**

The Temecula Valley Unified School District desires to protect the right of every student to be free from hate motivated behavior and will promote harmonious relationships among students so as to enable them to gain a true understanding of the civil rights and social responsibilities of people in society. The district prohibits discriminatory behavior or statements that degrade an individual on the basis of his/her actual or perceived race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, or religious beliefs or practices. Any student who believes he/she is a victim of hate-motivated behavior shall immediately contact the Coordinator for Non-Discrimination, Principal, Superintendent, or other school official per TVUSD Board Policy [5145.9a](#). The Coordinator for Non-Discrimination will handle complaints regarding hate-motivated behavior and questions about the district's non-discrimination policies.

*Assistant Superintendent, Human Resources Development  
31350 Rancho Vista Road, Temecula, CA 92592  
(951) 506-7960*

The Coordinator of Non-Discrimination will investigate complaints as described in Administrative Regulation 5145.7a (Sexual Harassment), which is linked in its entirety as Appendix 1 of this document. A student found to have demonstrated hate-motivated behavior will be subject to discipline both according to the law and district policies.

### **Video**

The TVHS Administration believes the choice to capture on video acts of bullying or fighting is offensive, and Administration reserves the right to assign consequences to students, including possible suspension, if it is determined that the act of videoing an incident during the school day incited, aggravated, or contributed to a conflict or campus disruption.

### **\*\*Controlled Substances and Dangerous Objects**

The Governing Board and staff of the Temecula Valley Unified School District is committed to keeping our schools safe for all students. It is important that each student understands the consequences of becoming involved in the use and/or possession of a controlled substance (drugs or alcohol) and/or dangerous objects. Any of these offenses will be reported to the proper legal authorities. Expulsion will be recommended upon the first offense for violations involving drugs, weapons, explosives, or alcohol (see [Education Code 48900](#) b, c, and d).

1. Using, possessing, selling, furnishing, or being under the influence of any controlled substance (illegal drugs or alcoholic beverage) or intoxicant of any kind.
2. Possessing, selling, or otherwise furnishing any firearm, knife, explosive, or other dangerous object.

*These regulations apply to students in the following situations:*

1. On school grounds (including the parking lot, as well as vehicles on school property);
2. Going to or coming from school;
3. On lunch break, whether on or off campus;
4. At, going to, or coming from a school-sponsored activity.

### **\*\*Students may be suspended/expelled for the following:**

1. Cause Serious Physical Harm
2. Willfully Use Force or Violence
3. Threaten to Cause Physical Injury
4. Possess a Weapon
5. Possess, Sell, or Furnish Drugs
6. Robbery or Extortion
7. Sexual Assault/Battery
8. Cause or Attempt to Cause Property Damage
9. Stole or Attempted to Steal
10. Use or Possess Tobacco Products
11. Commit an Obscene Act, Habitual Profanity or Vulgarity
12. Disrupt School Activities
13. Willful Defiance of School Authority
14. Knowingly Receive Stolen Property
15. Possess an Imitation Firearm



16. Harass, Threaten or Intimidate a Student Witness
17. Retaliate Against a Student Witness
18. Sexual Harassment (Grades 4 to 12 only)
19. Cause, Attempt to Cause, Threaten to Cause or Participate in an Act of Hate Violence
20. Intentionally Harass, Threaten or Intimidate a Student or a Group of Students
21. Make Terroristic Threats Against School Officials or School Property

## **Behavioral Expectations and Consequences Specific to Seniors**

### **Senior Privileges**

1. Senior Agreement with administration: Each year, the senior class makes an agreement with the administration to achieve set goals in which the senior class must actively participate. The achievement of these goals will allow for seniors to utilize the senior parking lot and have open seating at graduation.
2. Seniors may lose the right to participate in senior events/activities and trips, including the graduation ceremony, for participation in pranks, ditch days or other inappropriate behaviors.
3. Students will be removed from the graduation ceremony for disruptive behavior during the ceremony.
4. All senior students who accumulate six or more days of suspension during the last semester will forfeit participation in ALL senior activities and the graduation ceremony.
5. A student affected by this policy but who qualifies for high school graduation in all other ways shall receive his or her diploma.
6. Any senior who is recommended for expulsion during the 2nd semester will lose all senior privileges and will not walk in graduation.
7. Senior activities and trips include:
  - a. The Prom
  - b. Senior Beach Trip
  - c. Senior Pool Party
  - d. Senior Breakfast
  - e. Powder Puff Football Game
  - f. Any other senior activities, including “grad-night” style events and trips

***\*\*Senior Privileges may be revoked at any time at the discretion of the administration. This includes all activities including seniors, and not limited to senior only events.***

**Appendix 1:** TVUSD Sexual Harassment Board Policy ([English](#) or [Spanish](#)) and Administrative  
Administrative Regulation ([English](#) or [Spanish](#))

**Appendix 2:** TVHS Emergency and Disaster Preparedness Plan